



February 16, 2022

Dear Secondary Parents and Students:

We would like to invite you to attend our spring conferences next week. This is an important opportunity to reflect on your student's progress in year-long courses, and to connect with teachers for second-semester courses.

We ask **students and parents** to join us for spring conferences. The student's perspective and voice are important parts of these conversations, and we would value their contribution.

The dates for these conferences are Thursday, March 3, and Friday, March 4. The schedule for each day is as follows. Please note the teacher lunch times (teachers will be unavailable to meet during those times).

SECONDARY CONFERENCE SCHEDULE			
Date	For Students	Conference Schedule	Location
Thursday, March 3	No School	8:00 am – 6:00 pm 11:30 am-12:00 pm / MS Teacher Lunch Break 12:00 – 12:30 pm / HS Teacher Lunch Break	Gym/Auditorium
Friday, March 4	No School	8:00 am – Noon	Gym/Auditorium

FORMAT

Each teacher will have a table set up in the auditorium/gym. Conferences will be unscheduled, and you and your student will visit the teachers' tables as they are available. In order to ensure that all families have the time to connect with all teachers, we ask that you limit your time with each teacher to about 10 minutes. If you would like a meeting with a teacher that would require a longer timeframe, feel free to contact the teacher by email to schedule an appointment for another time.

COURSE REGISTRATION Q&A

Prior to spring conferences, we will be sending out our initial communication about the course registration timeline for the 2022-2023 school year. While registration won't officially begin for a few more weeks, these conference days would be a good time to check in with our guidance counselor, Mrs. Miller, to ask questions and get clarity about the process.

INFORMATION SESSIONS – DUAL CREDIT/AP & PUGET SOUND SKILLS CENTER

The Dual Credit/AP programs and the Puget Sound Skills Center partnership offer unique opportunities for our high school students to earn college credit and to participate in career and technical learning experiences. We will hold two information sessions on Thursday, March 3, for students and parents interested in these programs:

- Dual Credit/AP Program – Thursday, 1:00-2:00pm – Student Center
- Puget Sound Skills Center – Thursday, 2:00-3:00p – Student Center

THURSDAY COFFEE CART

For your refreshment, PTF will provide an espresso cart from 7:30am – 11:30am on Thursday morning. Your beverage of choice will be available to purchase. Please enjoy a latte while you talk with your student’s teachers.

Our part-time teachers will have specific times of availability for conferencing. For your planning purposes, if you would like to conference with them, please note the time when they will be available.

CONFERENCE SCHEDULE FOR PART-TIME SECONDARY TEACHERS	
Teacher	Availability
Mrs. Allen	8:00am – Noon (Thursday)
Mr. Kimmel	8:00am – 11:00am (Friday)
Mrs. Oh	8:00am – Noon (Thursday)
Mrs. Pesicka	8:00am – 1:00pm (Thursday)
Ms. Schulz	8:00am – Noon (Thursday)
Mrs. Vargas	9:00am – 1:00pm (Thursday)

If you have any questions, please contact the secondary office at (206) 246-8241 x1200. We hope to see you there!

In His Service,



Matt Althoff
Secondary School Principal