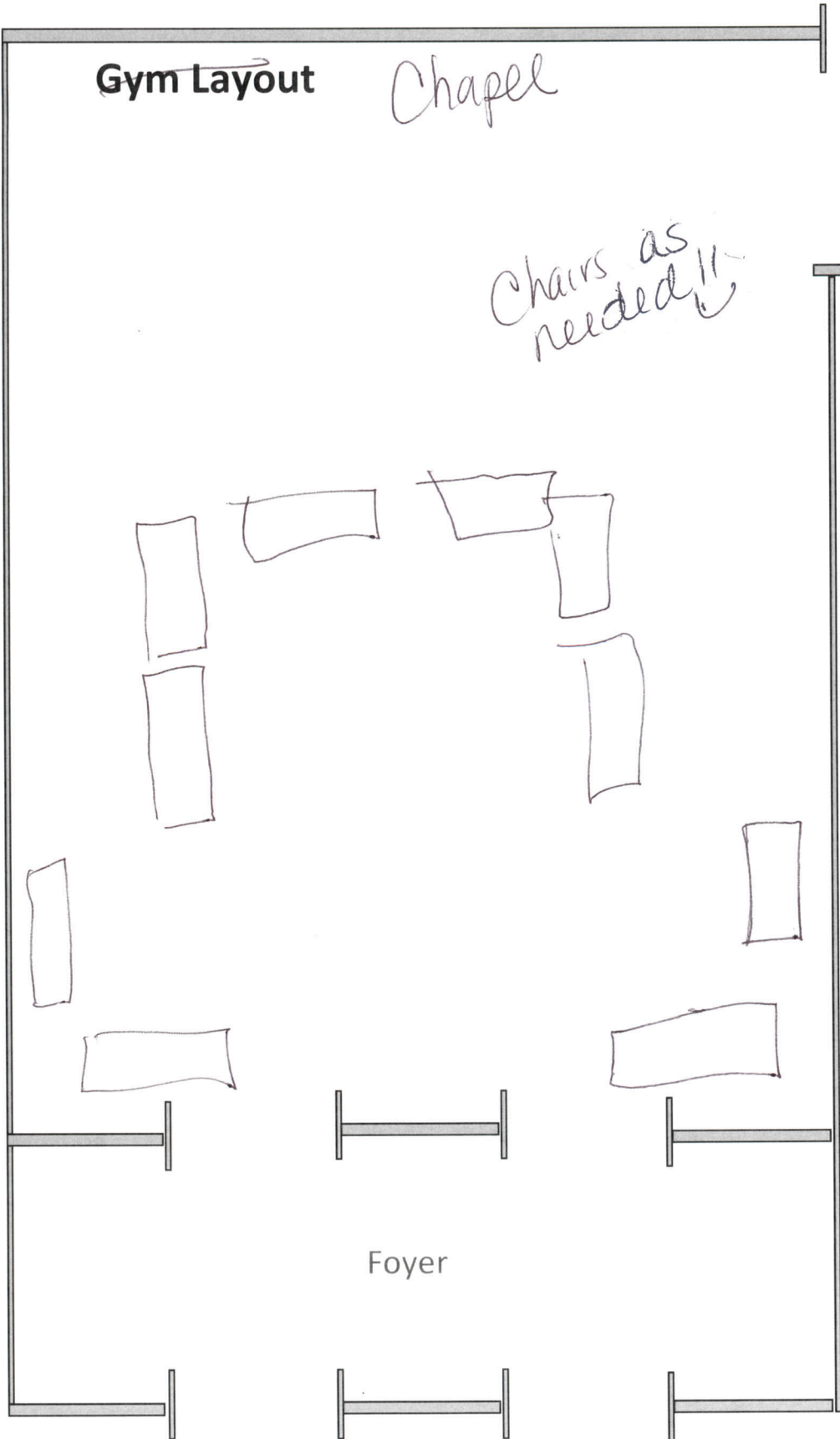


Attachment A: Planned Room Set-Up

(Provide as much detail as possible; including details regarding room features in addition to table and chair set-up; this will help ensure the room is arranged as needed).



Special Requirements:

Chairs:

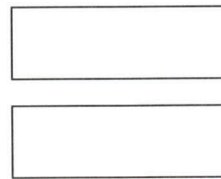
```

XXXXX  XXXXX
XXXXX  XXXXX
XXXXX  XXXXX
XXXXX  XXXXX

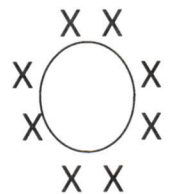
```

Tables:

Rectangular:



Round:



Extra Items available:

Podium
Keyboard

Audi/Visual:
Screen
Projector
Microphones
Sound System

Front Entrance