

PAC EQUIPMENT FORM; Directions for use (please read):
 Return to PAC Coordinator within 5 days of Facility App submittal – fax 425-456-4584 OR 12037 NE 5TH Street, Bellevue WA 98005

To complete this form: In the **COLUMN** of the school being used **CIRCLE** the items needed.
 If the equipment is available at that school, a 'Y' will be indicated. If it is not available, 'N' is indicated. Associated costs are indicated with '\$Y'. A number indicates the general amount available at that school; each theater, and the equipment within, are used daily for learning. At times the full number indicated is not available and not known until we arrive.

Add special instructions on each line or at bottom in the comments section

Name of Event: <i>BYSO Annual Meeting</i>	Date of Event: <i>9-17-12</i>	PAC or Sch: _____
Description of Event:	Day of Event Contact Name: <i>Ruth Brewster</i>	Day of Event Contact Number: <i>425-823-1305</i>

IS	IHS	NHS	SHS
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Full Stage Or	Y	Y	Y	Y
Half Stage Or	Y	Y	Y	Y
APRON ONLY	N	Y	Y	Y
Grand Curtain Set	Y	Y	Y	Y

LIGHTING

House/Lecture	Y	Y	Y	Y
Standard	Y	Y	Y	Y
Custom	Y	Y	Y	Y

AUDIO

Choir Microphones	0	2	0	2
Wireless Microphones	1	2	2/3	1/0
Floor/table/Boundary Microphones	0	2	3	3
Vocal/Instrument Microphones	4	6	7	13
Mic Stands	3	4	7	8
Monitors/Speakers	2	4	4	3
Communication Head-Sets (wired only)	6	6	6	12
Projector (permanently mounted in front of screens)	Front	Front	Front	Front
Projection Screen	Y	Y	Y	Y

CD Player	Y*	Y*	Y*	Y*
DVD Player	Y	Y	Y	N
Assisted Listening Devices	Y	Y	Y	Y

ADDITIONAL OPTIONS

Podium	Y	Y	Y	Y
Music Stands	Y	Y	Y	Y
Choir Risers	Y	Y	Y	Y
Piano (Upright only)	Y	Y	Y	Y
Shells	Y	Y	Y	Y
Clouds	Y	Y	Y	Y
Orchestra Pit	Y	Y	Y	Y

Locking Fly Rail	Y	Y	Y	Y
Requires Technician	Y	Y	Y	Y
"Green" Room	Y	Y	Y	Y
Ticket Booth	Y	Y	Y	Y
Coat Room	Y	Y	Y	Y
Lobby	Y	Y	Y	Y

Additional Comments: (please be as specific as possible, we will be using this to support your event)
 We have a power point presentation. Should we bring just a black drive, or our laptop to put on the our level screen? Please could we have the small tablet @ Two chairs.

Other Rooms Needed
 List other rooms being requested for use in the school

Other
 Identify which side of stage L C R
 Must be Ordered, associated costs (delivery charge) for users only; in bulk of 30, 60 total
 Must be Ordered, associated costs (delivery charge) for public users only; 4 sections, 3 risers/20 students per section – no backs
 Associated Costs to public users
 Associated Costs to public users
 Associated Costs, cover removal/installation