

## BUILDING USE APPLICATION Bellevue School District

12037 NE 5<sup>th</sup> Street, Bellevue, WA 98005; 425-456-4500

APPLICATION NO. 38031

INSTRUCTIONS: PLEASE PRINT. The applicant is to complete PART I ONLY. The facility scheduler will insert all estimated costs based upon the applicant's user classification and information provided. For further information, refer to Policy 9500 and Procedures 9500.1, 9500.3 and/or 9500.4.

Name/Organiz	ation/Department Sec	attle Japanese	PART I APPL	CANT INFORMATION	Sammami	ch High School				
A.				Rooms Needed: (attach list if needed) PAC; Green Room						
A.A				-	Bates: (attach list w/times if more than one day Mound 17, 20/2					
E-mail Address Daytime Phone	nakamo		ol.org	- Day(s)	of the Week (circle)	M T W TH F SØ SU				
Non-Profit? Food Being	YES / NO Served? YES / NO	Primery Use. Expected Audi		Time Entering Building: _ Theater Entrance Time or Performance Start Time	7 AM differs from above) 9:15 AM	Time Leaving Building 3 30 PM Theater Exit Time: (if differs from above) 3 200 PM Performance End Time: 3 200 PM				
Event D	escription:	Graduati	on Cerom	iony Apr	Seattle J	apahese School				
Use Office. Chec INSURANCE, insurance with a all Performing A outlines District weather. PAC ca SCHOOL HOL AGREEMENT: Procedures 9501 ACCEPTANCE	cks shall be made payable to Applicants agree by their reputable insurance firm, in Irts Centers (PAC), insurance cancellations. Additional can incellations must be done 30 LIDAYS: School facilities in By the signature below, the	Bellevue School District NO. 405. I signature hereto to hold the Belle adicating full liability coverage (with e. is required CANCELLATION ancellation information for PACs' i days in advance or up to helf of the are not available for community use applicant has read and agrees to Appreval by the District will be ind	Please indicate the name of the we School District hermless a the Bellewe School District list School activities have prefest a close the second of the beat e original estimate could be bill e during school functions or cluth the terms and conditions state	location requested and appli is a result of their use. In a sted as an additional insured, erence over community use. 100.4, section 3.0. Exception led. assified/administrative holid ad above, on the reverse sid	cation number on your che addition, prior to applicati of at least \$1 million comi Procedure 9500.i, section as to the District cancella ays. PAC rental during ho of this application (or pa aich has been signed by all TODAY'S DATE:	on approval, users may be required to supply a certificate of pined single limit bodily injury and property damage. <u>For use o</u> ins 2.10 and 2.11, outline applicant cancellations and section 7.0 tion procedure include a power curtailment or closure due to liday schedules must be predetermined by staffing availability, ge two when downloading on-line) and Bellevus School District				
Name on Credit	t Card:		Gredit Card #:		Exp. Date: Verification Code:					
Credit Card Mailing Address:					City:	State: Zio:				
	rize Bellevue School Distr	ict to charge my VISA or Maste	rCard \$	Signature:		Date:				
I hereby author		ict to charge my VISA or Maste SCHOOL/DISTRICT US	, , , , , , , , , , , , , , , , , , ,	Signature:						
PART II — FE		SCHOOL/DISTRICT US	E ONLY:	Signature:CLASSIFICATION: 1	2 3 4	Cate: Custodian Assigned? YES / NO				
PART II — FE	EES ESTIMATE <b>FOR</b> : by <b>School? YES / N</b> O	SCHOOL/DISTRICT US	E ONLY: strict? (YES)/ NO		2 3 4					
PART II — FE	EES ESTIMATE <b>FOR</b> : by <b>School? YES / N</b> O	SCHOOL/DISTRICT US  Calendared by D	E ONLY: strict? (YES)/ NO		2 3 4 X	Custodian Assigned? YES / NO				
PART II — FE Calendared I Non-refundabl	EES ESTIMATE FOR S by School? YES / NO de Application Processin	SCHOOL/DISTRICT US  Calendared by D  g Fee: #roo enter (PAC)*	E ONLY; strict? (YES) NO  ms  # hg # hg	CLASSIFICATION: I	75 gete X 75 7.00 X 76 .00 X 78 .00 X	Custodian Assigned? YES / NO  CC   Cash   \$20.00   PDS  = \$ #days = \$ #06.00 # days = \$ #32.00 # days = \$ 88.00				
PART II — FE Calendared I Non-refundabl Facility Fee: Staff: Custodial*: "For PAC	EES ESTIMATE FOR : by School? YES / No le Application Processin  Room(s)  Regrireming Arts C Supv is required for al  PAC Site Supv  Technician  M-F Minimum 2 Ins.	SCHOOL/DISTRICT US  Calendared by D  g Fee:  # rot enter (PAC)* I PAC events  School Tech	E ONLY; strict? (YES) NO  X # hp	CLASSIFICATION: I	7	Custodian Assigned? YES / NO   PDS				
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STACK MIKE



## **BUILDING USE APPLICATION**

Bellevue School District 12037 NE 5th Street, Bellevue, WA 98005; 425-456-4500

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•	_	attle Japanese	PART I - APPI	TO A KIT INCOUNTA	TEEM	mash Ha	th Sch	ool	
Name/Organization/Department Seattle Jagames'e School Responsible Person: Takushi Nakamoto Billing Address: ## 919 124th Ave NE, # 207 Bellevue, WA 98005				School Requested: Sammanish High School  Rooms Needed: (attach list if needed)					
					list w/times if more t		and 10	,2012	
E-mail Address Daytime Phone:	nakamot	0 05005shool. (	org.	_	Day(s) of the Week (ci	rcle) M T	W TH	F SA SU	
Non-Profit?	VES / NO Served? VES / NO		OULT / YOUTH	Time Entering Build Theater Entrance T Performance Start	IMB (if differs from above)	Theate	eaving Building r Exit Time: & & mance End Tim	fers from above)	
Event D	escription: ((	Rehearsal	8 for 4	raduat:	on Cerer	wony			
Use Office. Chec INSURANCE. insurance with a all Performing A cutlines District weather. PAC ca SCHOOL HOI AGREEMENT:	ks shall be made payable to Applicants agree by their reputable insurance firm, in the Centers (PAC), insurance cancellations. Additional cancellations must be done 3 LIDAYS: School facilities By the signature below, the 1950.3, and/or 9500.4	ng ter must accompany this epolication, o Bellevue School District NO. 405. Pleas signature hereto to hold the Bellevue indicating full liability coverage (with the ce is required <b>CANCELLATIONS:</b> cancellation information for PACs' is als to days in advance or up to half of the or are not available for community use du he applicant has read and agrees to the Approval by the District will be indicate	se indicate the name of the School District harmless elellevue School District School activities have proso located in Procedure ! riginal estimate could be buring school functions ar terms and conditions steed by the issuance of this	e focation requested an as a result of their us listed as an additional in eference over communi 9500.4, section 3.8. Ex illed. classified/administrativated above, on the reve	id application number on se. In addition, prior to nsured) of at least \$1 mill ity use. Procedure 9500 sceptions to the District ve holidays. PAC rental or rse side of this applications	your check.  application approval, s  ion combined single li  1. sections 2.10 and 2.  cancellation procedur  luring heliday schedul  on (or page two when took build need to the live libration)	isers may be rec nit bodily injury a II, outline applica e include a powe es must be prede	quired to supply a certificate on ond property damage. <u>For use on</u> the cancellations and section 7.0 or curtailment or closure due to termined by staffing availability ine) and Bellevue School Distric	
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Credit Card	Payment Information	n:							
Name on Credi	t Card:		Credit Card #:			xp. Date:	Ver	rification Code:	
Credit Card Ma	iling Address:	· · · · · · · · · · · · · · · · · · ·		<del></del>	City:		State:	Zip:	
l hereby autho	rize Bellevue School Dist	trict to charge my VISA or MasterCa	ard \$	Signature:				Jate:	
PART II – FI	EES ESTIMATE <b>for</b>	SCHOOL/DISTRICT USE (	ONLY:						
Calendared	by School? YES / N	D Calendared by Distr	rict? (YES/ NO	CLASSIFICATI	ION: 1 2 🔏	4 Gus	stodian Assig	ned? YES / ND	
Non-refundab	le Application Processi	ng Fee:					CC   Cash 🗀	<b>\$20.0</b> 0 🔲 POS	
Facility Fee:	Room(s)		_ X	Х :	\$	Х	= \$		
Staff:	Performing Arts Supvis required for PAC Site Supv		#1	hours	\$ 57.00 \$ 48.00 rate rate per tech	#days X # days X # days X # days X # days	= 0.0	<i>198.00</i> 	
Custodial": "For PAC Other (specify	M-F Minimum 2 hrs. 1	Weekend Minimum Entire event + 2 hours .		X hours	s	X # days	. = \$ = \$		
	, technical staff, equipme			nours	rate	# days			
	lication required for each	and the second s	#1	rooms X	\$	Total:	2 = 2 =	420.00	
7beciai ju	structions/ Lom	ments: PROJ. W BACK				:u:Al	- 0		
Check#:	Check Amor	unt: POS Receipt	No	_					
School Signature: School signature insures coordination with custodial staff for event.							D <sub>E</sub>	rte:	
<b>CERTAINS</b>	<i>re insures coordinación :</i> e Office Aporoval:	mui Lusuuna suli Tür Evell.					n.	ate:	

## PAC EQUIPMENT FORM; Directions for use (please read):

Return to PAC Coordinator within 5 days of Facility App submittal - fax 425-456-4584 OR 12037 NE 5<sup>TH</sup> Street, Bellevue WA 98005 To complete this form: In the **COLUMN** of the school being used **CIRCLE** the items needed.

If the equipment is available at that school, a 'Y' will be indicated. If it is not available 'N' is indicated. Associated costs are indicated with '\$Y'. A number indicates the general amount available at that school; each theater, and the equipment within, are used daily for learning. At times the full number indicated is not available and not known until we arrive.

Add special instructions on each line or at bottom in the comments section

Name of Event: OFATICE	JAPANESE SO4:	Day of Event Contact Name:	TAKASH	/ /V	4/4	MOTO	7
Date of Event: 3-17-10	PAC or Schl: S#S	Day of Event Contact Number:	,		<u> </u>		
Description of Event:	12-1 1 110112	. ( () 1				,	
KEHER	PRSAL + (SKADVATTO	N CEREMON	1				
	Add Commands in	this and are a section of		1 50050759459		bayaran ara	<u>.,                                    </u>
WHEART STORY	<u> </u>	this column or at bottom   ①	in the second	S	IHS	NHS	SHS
CHI CTACE O	STAG			II.		terralisas Terralisas	
FULL STAGE Or				N N	Υ	ESELY ASS	کر
HALFSTAGE Or					Y	Y	(Y)
**************************************	APRON ONLY (In front of CLOSED Grand curtain- generally used for lectures)				Υ	ĮΥ	Y
Grand Curtain Set [how do you want the main curtain to look?]	CIRCLE ONE: 1)Down & closed: 2)Down & open: 3)Sta	age Framed (grand valanced at top w/false w	alis extended)	/			
	LIGHTI	NG					
House/Lecture	Audience and apron lights only		,	Υ	Υ	XX.Y	$\bigcirc$
Standard	AS IS when you enter PAC; no light adjustment; Can be opera	ted by User from panel or turned on at start of	program and left	γ	Υ	Ϋ́	(Ÿ)
Custom	Requires Technician Specific; include info on spots & genie lift; COL	ORED GELS ARE USER PROVIDED		ŚY	\$Y	\$Y	ŚY
	AUDI	0					
	Use of most items req	uires technician					
				227222			i .
Choir Microphones	hung at front of stage; used for choirs	7.18. 18. 18. 18. 18. 18. 18. 18. 18. 18.	and the second s	0	2	0	2
Wireless Microphones	Handheld/Lapel (or clip on)		120	111111	2	2/3	1/0
Floor   Table   Boundry Microphones	lays flat on floor or table; supercardioid   condensor	Philippin Int. Adams of the principal court of the Medical action.		0	2	3	3
Vocal Instrument Microphones	Dynamic Supercardioid			4	6	7	13)
Mic Stands		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	, , , , , , , , , , , , , , , , , , , ,	3	4	7	(3)
Monitors/Speakers	Generally used for musical feedback			2	4	4	3
Communication Head-Sets (wired only)	1		6	6	6	6	(12)
Projector (permanently mounted in front of screens)	EPSON PowerLite 8300NL; User must bring in computer to pr	roject presentations		Front	Front	Front	Front
Projection Screen	Permanently mounted in front of main curtain at all schools			γ	Υ	¥	₹ <b>7</b>
USER MUST PROVIDE COMPUTER	No MAC Support				Circle	here	) —
CD Player	*Cannot accept MP3 formatted disks	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		γ*	7*	Υ	γ*
DVD Player				γ	Υ	N	N
Assisted Listening Devices				_N	Υ	γ	Υ
many district the second of th							
Market and the second of the s	ADDITIONAL	OPTIONS					_
Podium	Identify which side of stage L C R			Y	Υ	Ý	$(\overrightarrow{\gamma})$
Music Stands	Must be Ordered; associated costs (delivery charge) for users only; in	bulk of 30; 60 total		\$Y	\$Y	\$Y	ŞY
Choir Risers	Must be Ordered; associated costs (delivery charge) for public users or	nly: 4 sections, 3 risers/20 students per section	no backs	ŚÝ	\$Y	\$Y	\$Y
Shells	Associated Costs to public users			N	\$Y	\$Y	\$Y
Clouds	Associated Costs to public users			N	N	ŚY	\$Υ
Orchestra Pit	Associated Costs; cover removal/installation			N	\$Y	\$Y	\$Y
Other							110
Locking Fly Rail	Requires Technician				Υ	Υ	Υ
"Green" Room	List items needed, i.e., tables, chairs	**************************************		Ŷ	Υ	Υ	$\bigcirc$
Ticket Booth		10 mm/s - 10 mm/		M	Υ	Υ	Y
Coat Room				M	N	A	V
Lobby				Y	N	\ \	$\forall$
Other Rooms Needed	List other rooms being requested for use in the school						
(gen. used for musical feedback) *Cannot accept MF	3 formatted disks			·			I

Additional Comments: (please be as specific as possible, we will be using this to support your event)

MINE PROJECTOR TO BACK OF STABE FOR DIRECT/LIVE FEED TO VIDEO, SEE LAMOUT ROOM ON GRAD. DAY.

MI CROPHONE UALF STAGE SET SERVICE MANIECE SOUDOU GRADUATION SET-UF UNDED CAMERA TA HOUSE; GRADUATING CLASSES SARRA MICROPHONE - 50 MILD GLIMO CURTURA

MILLATOR AT BACK OF STAGE