

PAC EQUIPMENT FORM

EVENT INFORMATION			
Name Of Event:	Choral Zone Concert	Contact Name:	Sarah Fowler
Date Of Event:	Jan. 26	Today's Date:	
		Contact Number:	27098

FORM DIRECTIONS
Complete this form by clicking all boxes required for event. E-mail back to sender.

STAGE		COMMENTS/Amount Requested
Full Stage	<input checked="" type="checkbox"/>	
Half Stage (from Mid-Traveler forward)	<input type="checkbox"/>	
Grand Curtain (aka Main Red Curtain)	<input type="checkbox"/>	Indicate need: open/closed/up/down Or stage framed
Apron Only	<input type="checkbox"/>	in front of Grand Curtain w/Grand Curtain closed
Fly System (bringing 'up/down' curtains or scene sets, etc.)	<input type="checkbox"/>	Requires Stage Hand
Projection Screen	<input type="checkbox"/>	
Podium	<input type="checkbox"/>	
(4) Choir Risers (w/approval only; include # needed)	<input checked="" type="checkbox"/>	(5)
(3) Platforms 4'wx8'lx6"h	<input checked="" type="checkbox"/>	
Shells & Clouds	<input checked="" type="checkbox"/>	Additional cost of \$200.00 for set-up
LIGHTING		
House/Lecture (audience & apron only)	<input type="checkbox"/>	
Standard (operated by user from sliders on panel)	<input checked="" type="checkbox"/>	
Custom (full stage; specific; include spots & Genie if needed)	<input type="checkbox"/>	Requires Lighting Tech
AUDIO		
Use of the following REQUIRES an Audio Technician:		
<input checked="" type="checkbox"/> CD Player	<input type="checkbox"/>	<input type="checkbox"/> DVD Player (user provided)
<input checked="" type="checkbox"/> (3) Floor Mic	3	<input type="checkbox"/> Computer (user provided)
<input checked="" type="checkbox"/> (4) Stage Monitor	# 4	<input checked="" type="checkbox"/> (2) Hanging Choir Mic
<input type="checkbox"/> (1) Wireless Lapel Mic	#	<input type="checkbox"/> Assisted Listening Devices
<input type="checkbox"/> (1) Wireless Hand Held Mic	#	<input type="checkbox"/> Communication Head Sets
<input checked="" type="checkbox"/> (6) Directional Hand Held Mic	# 6	<input type="checkbox"/> Projector (projects from rear only; wireless)
OTHER		
Piano (only if available from music dept.)	<input checked="" type="checkbox"/>	Upright Only Additional cost of \$120.00
Orchestra Pit (note number of chairs/stands needed)	<input type="checkbox"/>	Additional cost of \$100.00 for cover removal
"Green Room" (Performers Dressing rooms)	<input checked="" type="checkbox"/>	(must be checked if needed)
Ticket Booth	<input type="checkbox"/>	(must be checked if needed)
Coat Room	<input type="checkbox"/>	(must be checked if needed)
Lobby (limit tables to 3/ note number of chairs, etc. needed)	<input checked="" type="checkbox"/>	(must be checked if needed, add number of tables etc. that are needed in this area)

Additional Comments—please be as specific as possible, we will be using this to support your event: