SHS PAC

PAC EQUIPMENT FORM

EVENT INFORMATION			
Name Of Event:	Totems Got Talent	Contact Name:	Sarah Fowler
Date Of Event:	Mar. 31 Today's Date: June 10	Contact Number:	X7690

FORM DIRECTIONS
Complete this form by clicking all boxes required for event. E-mail back to sender.

STAGE		COMMENTS/Amount Requested
Full Stage	☑	
Half Stage (from Mid-Traveler forward)	☐	
Grand Curtain (aka Main Red Curtain)	☑	Indicate need: open/closed/up/down Or stage framed
Apron Only	☐	in front of Grand Curtain w/ Grand Curtain closed
Fly System (bringing 'up/down' curtains or scene sets, etc.)	☐	Requires Stage Hand
Projection Screen	☐	
Podium	☐	
(4) Choir Risers (w/approval only; Include # needed)	☐	
(3) Platforms 4'wx8'lx6"h	☐	
Shells & Clouds	☐	Additional cost of $200.00 for set-up
LIGHTING		
House/Lecture (audience & apron only)	☐	
Standard (operated by user from sliders on panel)	☑	
Custom (full stage; specific; Include spots & Genie if needed)	☐	Requires Lighting Tech

AUDIO

Use of the following REQUIRES an Audio Technician:

☑	CD Player		☐	DVD Player	(user provided)
☑	(3) Floor Mic		☐	Computer	(user provided)
☑	(4) Stage Monitor	#	☐	(2) Hanging Choir Mic	
☐	(1) Wireless Lapel Mic	#	☐	Assisted Listening Devices	
☑	(1) Wireless Hand Held Mic	#	☐	Communication Head Sets	
☑	(6) Directional Hand Held Mic	#	☐	Projector (projects from rear only; wireless)	

OTHER		
Piano (only if available from music dept.)	☑	Upright Only Additional cost of $120.00
Orchestra Pit (note number of chairs/stands needed)	☐	Additional cost of $100.00 for cover removal
"Green Room" (Performers Dressing rooms)	☑	(must be checked if needed)
Ticket Booth	☑	(must be checked if needed)
Coat Room	☑	(must be checked if needed)
Lobby (limit tables to 3/ note number of chairs, etc. needed)	☑	(must be checked if needed, add number of tables etc. that are needed in this area)

Additional Comments-please be as specific as possible, we will be using this to support your event: