

PAC EQUIPMENT FORM; Directions for use (please read):

Complete this form: CIRCLE the boxes in the ROW of equipment needed within the COLUMN of the school being used. If available, a 'Y' will be indicated, associated costs are indicated with '\$Y'. If it is not available 'N' is indicated. A number indicates the general amount available at that school; each theater, and the equipment within, are used daily for learning. At times the full number indicated is not available.

Add special instructions on each line or at bottom in the comments section and turn in 30 days prior to program. Fax to 425-456-4584.

Name of Event: CALIFORNIA DREAMING	Contact Name: ANNIE HVERTA
Date of Event: SEPT. 26 PAC:	Contact Number: (310) 206-2170
Description of Event: INFORMATION SESSION FOR PROSPECTIVE SENIORS/JUNIORS AND THEIR PARENTS; FOR STUDENTS INTERESTED IN APPLYING TO UCLA, CAL TECH, AND STANFORD UNIVERSITIES.	

Add Comments in this column or at bottom		IS	IHS	MS	SMS
STAGE					
FULL STAGE Or		Y	Y	Y	Y
HALF STAGE Or	(Mid-stage forward)	Y	Y	Y	Y
APRON ONLY	(In front of Grand curtain- generally used for lectures)	Y	Y	Y	Y
Grand Curtain Set	Circle one of the following: 1) Down & closed, 2) Down & open, 3) Stage framed	Y	Y	Y	Y
Podium	Identify which side of stage: RIGHT (LOOKING AT STAGE)	Y	Y	Y	Y
Choir Risers	Associated Costs to public users only	\$Y	\$Y	\$Y	\$Y
Shells	Associated Costs to public users	N	\$Y	\$Y	\$Y
Clouds	Associated Costs to public users	N	N	\$Y	\$Y
LIGHTING					
House/Lecture	Audience and apron only lights only	Y	Y	Y	Y
Standard	Can be operated by User from panel	Y	Y	Y	Y
Custom	Requires Technician -- Specific; include info on spots & galle lit	\$Y	\$Y	\$Y	\$Y
AUDIO					
Use of most all items below requires a technician					
Choir Mic		2	2	2	2
Stage Monitor		4	4	4	4
Wireless Mic	1 WIRELESS MICROPHONE	2	2	2	2
Floor Mic		0	4	0	3
Directional Corded Mic		5	8	8	8
Communication Head-Sets		5	6	6	6
Projector (permanently mounted)	User must bring in computer to project presentations/dvds	Front	Front	Front	Restr
Projection Screen	Permanently mounted in front of main curtain at all schools	Y	Y	Y	Y
CD Player		Y	Y*	Y	Y*
DVD Player		Y	Y	N	N
Assisted Listening Devices		N	Y	Y	Y
Mic Stands		Y	Y	Y	Y
Music Stands	Must be ordered in bulk of 30/50 total for public users only	Y	Y	Y	Y
Piano	Uprights only; flat use fee of \$120.00 (tuning costs) to all except residing school	\$Y	\$Y	\$Y	\$Y
Other					
Locking Fly Rail	Requires technician	N	Y	Y	Y
"Green" Room	List items needed, i.e., tables, chairs	Y	Y	Y	Y
Ticket Booth		N	Y	Y	Y
Coat Room		N	N	N	Y
Orchestra Pit	Associated Cost: flat fee of \$150.00 cover removal/installation	N	\$Y	\$Y	\$Y
Lobby		N	N	N	Y
Other Rooms Needed	List other rooms being used				

*cannot accept MP3 formatted disks

Additional Comments: (please be as specific as possible, we will be using this to support your event)