

## PAC EQUIPMENT FORM; Directions for use (please read):

Complete this form: CIRCLE the boxes in the **ROW** of equipment needed within the **COLUMN** of the school being used.

If available, a 'Y' will be indicated, associated costs are indicated with '\$Y'. If it is not available 'N' is indicated. A number indicates the general amount available at that school; *each theater, and the equipment within, are used daily for learning. At times the full number indicated is not available.*

**Add special instructions on each line or at bottom in the comments section** and turn in 30 days prior to program. Fax to 425-456-4584.

Name of Event: <b>NANBF</b>	Contact Name: <b>MARLA BATTLES</b>
Date of Event: <b>6/18+19/10</b> PAC: <b>SHS</b>	Contact Number:
Description of Event: <b>BODYBUILDING / FIGURE / FITNESS COMPETITION</b>	

Add Comments in this column or at bottom ↓		IS	IHS	MHS	SHS
<b>STAGE</b>					
FULL STAGE Or	<b>ALL CURTAINS DOWN</b>	Y	Y	Y	(Y)
HALF STAGE Or	(Mid-stage forward) <b>WILL OPEN/CLOSE MIDTRAVELER</b>	N	Y	Y	(Y)
APRON ONLY	(In front of Grand curtain- generally used for lectures)	Y	Y	Y	Y
Grand Curtain Set	Circle one of the following: 1)Down & closed 2)Down & open 3)Stage Framed				
Podium	Identify which side of stage <b>STG LFT</b>	Y	Y	Y	Y
Choir Risers	Associated Costs & for public users only; Must be Ordered; 4 sections, 3 risers/20 students per section - no backs	\$Y	\$Y	\$Y	\$Y
Shells	Associated Costs to public users	N	\$Y	\$Y	\$Y
Clouds	Associated Costs to public users	N	N	\$Y	\$Y
<b>LIGHTING</b>					
House/Lecture	Audience and apron only lights only	Y	Y	Y	Y
Standard	Can be operated by User from panel	Y	Y	Y	(Y)
Custom	Requires Technician -- Specific; include info on spots & genie lift <b>(SET-UP) SATURDAY FRIDAY NIGHT</b>	\$Y	\$Y	\$Y	(Y)
<b>AUDIO</b>					
Use of most all items below requires a technician					
Choir Mic		2	2	0	2
Stage Monitor		4	4	4	4
Wireless Mic	<b>FOR JUDGE + MC</b>	1	2	3	(2)
Floor Mic		0	4	0	3
Directional Corded Mic	<b>FOR PODIUM (1)</b>	5	8	8	(8)
Communication Head-Sets		6	6	12	6
Projector (permanently mounted)	User must bring in computer to project presentations/dvds	Front	Front	Front	Rear
Projection Screen	Permanently mounted in front of main curtain at all schools	Y	Y	Y	Y
CD Player		Y*	Y*	Y	(Y*)
DVD Player		Y	Y	N	N
Assisted Listening Devices		N	Y	Y	Y
Mic Stands		Y	Y	Y	Y
Music Stands	Must be Ordered - in bulk of 30; 60 total; for public users only	Y	Y	Y	Y
Piano	Uprights only; flat use fee of \$120.00 (tuning costs) to all except residing school	\$Y	\$Y	\$Y	\$Y
<b>Other</b>					
Locking Fly Rail	Requires Technician	N	Y	Y	Y
"Green" Room	List items needed, i.e., tables, chairs <b>1 TABLE SET UP; MIRROR AREA TO BE CLEAR</b>	Y	Y	Y	(Y)
Ticket Booth		N	Y	Y	(Y)
Coat Room	<b>NEED 1 ROUND TABLE w/6 CHAIRS</b>	N	N	N	(Y)
Orchestra Pit	Associated Cost: Flat Fee of \$100.00 cover removal/installation	N	\$Y	\$Y	\$Y
Lobby	<b>NEED 8-6 TABLES SET-UP w/2 CHAIR PER TABLE</b>	Y	N	N	(Y)
Other Rooms Needed	List other rooms being used				

\*cannot accepted MP3 formatted disks

**Additional Comments:** (please be as specific as possible, we will be using this to support your event)