

**PAC EQUIPMENT FORM
FORM DIRECTIONS:**

** we also need Two small tables with a cha
For our Adjudicators.*

Complete this form by circling all boxes within the column of the school being used. If available, a "Y" will be indicated, if not available "N" is indicated. If a number is indicated it means that is the total number available at that school. Make a note as to how many you would like to use. Add special instructions on each line or at bottom and turn in 30 days in advance of program. When a dollar sign is indicated it means there are associated costs for use. Email back to sender or fax to 425.456.4584.

Name of Event: BSD Middle School Orchestra Festival	Your Name: SUSAN BARWES
Date of Event: 3/26/10 School: SHS	Contact Number: 425-269-9009
Description of Event: All 6 Bellevue M.S. Orchestra will perform on Stage.	

Add Comments in this column		SHS	MS	SHS
STAGE				
FULL STAGE Or		N	Y	Y
HALF STAGE Or		N	Y	Y
APRON ONLY	(In front of Grand or main curtain only)	N	Y	Y
Grand Curtain Set	Circle one of the following in down arrow: Circle one of the following in down arrow: (N) None (Y) Stage (S) Stage	N	Y	Y
Podium		N	Y	Y
Choir Risers		N	Y	Y
Band Risers		N	Y	N
Platforms		N	N	Y
Shells		N	\$Y	Y
Clouds	Associated Costs	N	N	\$Y
LIGHTING				
House/Lecture	Audience and apron only rights only	Y	Y	Y
Standard		Y	Y	Y
Custom	Requires Technician - Specific; include info on spots & genre etc	\$Y	\$Y	\$Y
AUDIO <i>Will use our own with teacher supervision</i>				
Use of most all items below requires a technician (\$ for public users)				
Choir Mic		2	2	2
Stage Monitor		4	4	4
Handheld Wireless Mic		1	1	1
Lapel Wireless Mic		0	1	1
Countryman Wireless Mic		0	0	1
Floor Mic		0	4	3
Directional Mic		2	6	6
Instrument Mic		2	2	2
Communication Head-Sets		6	6	6
Projector (permanently mounted)	User must bring in computer to project presentations/dvds	Y	Y	Y
Projection Screen		Y	Y	Y
CD Player		Y	Y	Y
DVD Player		Y	Y	Y
Assisted Listening Devices		N	Y	Y
Mic Stands		Y	Y	Y
Music Stands		Y	Y	Y
Piano	Uprights only; flat use fee of \$120.00 Do BSD teacher have to play for event	\$Y	\$Y	\$Y
Computer (User Provided)		N	N	N
Other				
"Green" Room	List items needed, i.e., tables, chairs	Y	Y	Y
Ticket Booth		N	Y	Y
Coat Room		N	N	Y
Orchestra Pit	Flat Fee of \$100.00 cover removal/Installation	N	\$Y	\$Y
Lobby		Y	N	Y
Other Rooms Needed	List other rooms being used			

Additional Comments: *(please be as specific as possible, we will be using this to support your event)*
 I am The Orchestra Director at Tillicum Middle School,
 The main thing we need is 90 chairs, 60 Stands & Pion
 & 5 shells up and in place by 8AM on 3/26/10.
 Please feel free to call me 425 269.9009