

International School Performing Arts Center

Technical/Equipment Requirements:

Name of Group: IAPCW
 Name of Event: Republic Day Celeb Event Date: 1/28/17 Sat
 Contact: Neeti Mittal Email: nmittalmd@yahoo Phone: 425 444 0435
 Day of Event Contact Name and Number (if different from above):
Same

Additional Rooms Used: (some rooms require approval and scheduling through the school)

Green Room Ticket Booth Commons/Lobby Cafeteria Other: _____

Expected Attendance: 150-300 Number of Performers: 30-50
 Capacity is 220. No "standing room only." Use click counter.

Event Description:

Date	Time In (set-up)	House Opens	Event Start Time	Event End Time	Breakdown time
i.e. 4/5/2016	4:00pm	7:00pm	7:30pm	9:00pm	10:00pm
1/28/2017	1:30pm		6:00pm	7:00pm	8:00pm

Stage/Scenery: Grand Drape *Circle: Open or closed* Center Traveler *Circle: Open or Closed* Cyc
 Podium/Lectern *Identify which side of stage R C L* Projection Screen (front projection only)
 Projector: *circle: Computer or dvd Player (user must provide computer, no MAC support)*
 Bringing Set/Scenery Pieces: description _____

Audio: *Indicate number needed. Number provided indicates how many available.*
 Microphones: Wireless 1 (10) Lapel 1 (___) Wired 4 (___) Mic Stands 3 (___) Boom or straight
 Monitors CD Player Headsets Micros 12
 Sound being provided by outside contractor (Elmo).

Lighting: Lecture (apron only) Standard (stage wash, can be operated by user)
 Custom — *Requires additional technician or user provided designer approved by the PAC Coordinator. Colored gels must be provided by the user.*
 Spot light — *Requires additional technician or user provided operator approved by the PAC Coordinator/site supervisor.*

Additional: *These are available with an additional cost to public users*
 Music Stands (___) Choir Risers (___) Piano upright only Chairs Band Risers Choir Shells
 Tables

Set-Up Diagram/Comments: (any additional needs i.e. chairs in green room, etc.)

15 tables and 30 chairs will be delivered to shop area. Most of these will need to end up in the commons. They should be returned to the shop at the end of the event for pick-up.