

# BSD Performing Arts Centers

## Equipment Use Form

### Technical/Equipment Requirements:

Name of Group: CORNERSTONE STUDIO  
 Name of Event: THE NUTCRACKER Event Date: 12/15, 12/16, 12/17  
 Contact: LEA APARIS Email: LEA@CORNERSTONESTUDIO.COM Phone: 425-241-6015  
 Day of Event Contact Name and Number (if different from above): \_\_\_\_\_

SECONDARY: CHELSEA HAYS, 425-401-5291

Additional Rooms Used: (some rooms require approval and scheduling through the school)

Green Room  Ticket Booth  Commons/Lobby  Cafeteria  Other: CLASSROOM BEHIND THEATER

Expected Attendance: 300 Number of Performers: 65

Event Description: NUTCRACKER BALLET PERFORMANCE

Date	Time In (set-up)	House Opens	Event Start Time	Event End Time	Breakdown time
i.e. 4/5/2016	4:00pm	7:00pm	7:30pm	9:00pm	10:00pm
12/15/2017	4:30 PM	7 PM	7:30 PM	9:30 PM	10 PM (OUT)
12/16/2017	10 AM	<del>7 PM</del> 12:30 PM + 6 PM	1 PM + 6:30 PM	3 PM + 8:30 PM	9:30 PM (OUT)
12/17/2017	11 AM	SAME	SAME	SAME	10 PM (OUT)

Stage/Scenery:  Grand Drape Circle:  Open or  Closed  Center Traveler Circle:  Open or  Closed  Cyc

Podium/Lectern Identify which side of stage R C L  Projection Screen (front projection only)

Projector: Computer or dvd Player (user must provide computer, no MAC support) Customer must provide adaptor to VGA

Bringing Set/Scenery Pieces: description NEED SET PIECES: 3 SCENE CHANGES

Flown Scenery\*: description \_\_\_\_\_

\*May require additional staff depending on use

**Audio:** Indicate number needed. Number provided indicates how many available.

Microphones:  Wireless ( )  Lapel ( )  Wired ( )  Choir ( )  Floor/Boundary ( )

Mic Stands ( ) Boom or straight  Monitors  CD Player  Headsets

**Lighting:**  Lecture (apron only)  Standard (stage wash, can be operated by user)

Custom — Requires additional technician or user provided designer approved by the PAC Coordinator. Colored gels must be provided by the user.

Spot light — Requires additional technician or user provided operator approved by the PAC Coordinator/site supervisor.

**Additional:** These are available with an additional cost to public users

Music Stands ( )  Choir Risers ( )  Piano upright only  Shells  Clouds  Orchestra Pit

**Set-Up Diagram/Comments:** (any additional needs i.e. chairs in green room, etc.)

4 11-FT. TABLES (LOBBY) - TALL ART WALLS?  
 4 ROUND TABLES (LOBBY) + 6-8 CHAIRS  
 1 SMALL TABLE / DESK (OUTSIDE CLASSROOM)