

11/9/11

PAC EQUIPMENT FORM

Name of Event: CTE YEAR END	Your Name: KATHY CARPENTER
Date of Event: 5/8/12 School: NHS	Contact Number: 456-4181
Description of Event: YEAR END ADVISORY COMMITTEE MEETING	

FORM DIRECTIONS:

Complete this form by checking all boxes required for event. Add special instructions on each line or at bottom and turn in 30 days in advance of program. Email back to sender or fax to 425.456.4584.

KEY:
If available, a 'Y' will be indicated, if not a 'N' is indicated;
If a number is indicated it means that is the total amount at that school;
When a dollar sign is indicated it means there are associated costs:

Add Comments in this column ↓		CHECK HERE ↓	IS	IHS	NHS	SHS
STAGE						
FULL STAGE Or		<input type="checkbox"/>	Y	Y	Y	Y
HALF STAGE Or	(From mid-traveler forward)	<input type="checkbox"/>	N	Y	Y	Y
APRON ONLY	(In front of Grand curtain only)	<input checked="" type="checkbox"/>	Y	Y	Y	Y
Grand Curtain Set	Circle one of the following: 1)Down & closed 2)Down & open 3)Framed	<input type="checkbox"/>	/	/	/	/
Projection Screen	Permanently mounted in front of grand	<input type="checkbox"/>	Y	Y	Y	Y
Podium	Identify which side of stage	<input checked="" type="checkbox"/>	Y	Y	Y	Y
Choir Risers		<input type="checkbox"/>	N	Y	Y	Y
Band Risers		<input type="checkbox"/>	N	Y	N	N
Platforms		<input type="checkbox"/>	N	N	N	Y
Shells	Associated Costs	<input type="checkbox"/>	N	\$Y	\$Y	\$Y
Clouds	Associated Costs	<input type="checkbox"/>	N	N	\$Y	\$Y
LIGHTING						
House/Lecture	Audience and apron only	<input type="checkbox"/>	Y	Y	Y	Y
Standard	Operated by User from panel	<input checked="" type="checkbox"/>	Y	Y	Y	Y
Custom	Requires Technician -- Specific; include info on spots & genie lift	<input type="checkbox"/>	\$Y	\$Y	\$Y	\$Y
AUDIO						
Use of most all items below requires a technician						
Choir Mic		<input type="checkbox"/>	2	2	0	2
Stage Monitor		<input type="checkbox"/>	4	4	4	4
Handheld Wireless		<input checked="" type="checkbox"/>	1	1	2	1
Lapel Wireless		<input checked="" type="checkbox"/>	0	1	1	1
Countryman Wireless		<input type="checkbox"/>	0	1	1	1
Floor Mic		<input type="checkbox"/>	0	4	0	3
Directional Mic		<input type="checkbox"/>	2	6	6	6
Instrument Mic		<input type="checkbox"/>	1	2	2	2
Communication Head-Sets		<input type="checkbox"/>	6	6	12	6
Projector (permanently mounted)	In most cases, customer must bring in their own computer to project presentations/dvds from	<input checked="" type="checkbox"/>	Front	Front	Front	Rear
CD Player		<input type="checkbox"/>	Y	Y	Y	Y
DVD Player		<input type="checkbox"/>	Y	Y	N	N
Assisted Listening Devices		<input type="checkbox"/>	N	Y	Y	Y
Mic Stands		<input type="checkbox"/>	Y	Y	Y	Y
Music Stands	Must be Ordered in bulk of 30; 60 total	<input type="checkbox"/>	Y	Y	Y	Y
Piano	Uprights only; flat use fee of \$120.00	<input type="checkbox"/>	\$Y	\$Y	\$Y	\$Y
Computer (User Provided)		<input type="checkbox"/>	N	N	N	N
Other						
"Green" Room		<input type="checkbox"/>	Y	Y	Y	Y
Ticket Booth		<input type="checkbox"/>	N	Y	Y	Y
Coat Room		<input type="checkbox"/>	N	N	N	Y
Orchestra Pit	Flat Fee of \$100.00 cover removal/installation	<input type="checkbox"/>	N	\$Y	\$Y	\$Y
Lobby		<input type="checkbox"/>	Y	N	N	Y
Other Rooms Needed		<input type="checkbox"/>				

Additional Comments: (please be as specific as possible, we will be using this to support your event)