

# Newport Performing Arts Center

## Technical/Equipment Requirements:

Name of Group: OLS at Bellevue College

Name of Event OLS Senior Presentation Night Event Date Thurs June 15, 2017

Contact Sheena Davis Email s.davis@bellevuecollege.edu Phone 425-564-5207

Day of Event Contact Name and Number (if different from above) Sheena Davis 206-910-7569 (mobile)

Additional Rooms Used: (some rooms require approval and scheduling through the school)

Green Room  Ticket Booth  Commons/Lobby  Cafeteria  Other: \_\_\_\_\_

Expected Attendance 150 Number of Performers 17 student presenters (adult)

### Event Description:

Date	Time In (set-up)	House Opens	Event Start Time	Event End Time	Breakdown time
<del>i.e. 4/5/2016</del>	<del>4:00pm</del>	<del>7:00pm</del>	<del>7:30pm</del>	<del>9:00pm</del>	<del>10:00pm</del>
6/15/2017	<del>4:00pm</del> 4:30pm	5:30pm	6:00pm	9:00pm	9:30pm

Stage/Scenery:  Grand Drape Circle: Open or closed  Center Traveler Circle: Open or closed  Cyc

Podium/Lectern Identify which side of stage (R) C L (<sup>stage</sup>right)  Projection Screen (front projection only)

Projector: Computer or dvd Player (user must provide computer, no MAC support)

Bringing Set/Scenery Pieces: description balloon bouquets

Flown Scenery\*: description \_\_\_\_\_

\*May require additional staff depending on use

**Audio:** Indicate number needed. Number provided indicates how many available.

Microphones:  Wireless 3 ( 1 )  Lapel 2 (     )  Wired 9 (     )  Choir (     )  Floor/Boundary (     )

Mic Stands ( 1 ) Boom or straight  Monitors  CD Player  Headsets

**Lighting:**  Lecture (apron only)  Standard (stage wash, can be operated by user)

Custom — Requires additional technician or user provided designer approved by the PAC Coordinator. Colored gels must be provided by the user.

Spot light — Requires additional technician or user provided operator approved by the PAC Coordinator/site supervisor.

**Additional:** These are available with an additional cost to public users

Music Stands (     )  Choir Risers (     )  Piano upright only  Clouds  Orchestra Pit

Folding Chairs (     )  Tables (     )  Band Risers

**Set-Up Diagram/Comments:** (any additional needs i.e. chairs in green room, etc.)

\*majority of night will have only 2-5 people on stage at one given time. up to 50 people may be on stage for final "presentation". At that time we would need the Grand Drape opened, but would prefer it closed otherwise