

# Newport Performing Arts Center

## Technical/Equipment Requirements:

Name of Group: Ugol, INC

Name of Event Conference Event Date 11/26/2016

Contact Lyuda Email partners@ashevchenko.org Phone 916 494 2810

Day of Event Contact Name and Number (if different from above)

Additional Rooms Used: (some rooms require approval and scheduling through the school) See Below  
 Green Room  Ticket Booth  Commons/Lobby  Cafeteria  Other: room for 50 peoples before the conference

Expected Attendance 500 Number of Performers 2

Event Description: Conference

Date	Time In (set-up)	House Opens	Event Start Time	Event End Time	Breakdown time
i.e. 4/5/2016	4:00pm	7:00pm	7:30pm	9:00pm	10:00pm
11/26/2016	4 pm		5 pm*	9 pm	10 pm
		*Small Break out session from 5:00-5:45. Full conference starts at 6:00.			

Stage/Scenery:  Grand Drape  Open or closed  Center Traveler Circle: Open or Closed  Cyc

Podium/Lectern Identify which side of stage R   Projection Screen (front projection only)

Projector: Computer or dvd Player (user must provide computer, no MAC support)

Bringing Set/Scenery Pieces: description X

Flown Scenery\*: description X

\*May require additional staff depending on use

**Audio:** Indicate number needed. Number provided indicates how many available.

Microphones:  Wireless 3 (3)  Lapel 2 (   )  Wired 9 (   )  Choir (   )  Floor/Boundary (   )

Mic Stands (3) Boom or straight  Monitors  CD Player  Headsets

Will hook up computer in booth for projection and sound.

**Lighting:**  Lecture (apron only)  Standard (stage wash, can be operated by user)

Custom — Requires additional technician or user provided designer approved by the PAC Coordinator. Colored gels must be provided by the user.

Spot light — Requires additional technician or user provided operator approved by the PAC Coordinator/site supervisor.

**Additional:** These are available with an additional cost to public users

Music Stands (   )  Choir Risers (   )  Piano upright only  Clouds  Orchestra Pit

Folding Chairs (   )  Tables (   )  Band Risers

**Set-Up Diagram/Comments:** (any additional needs i.e. chairs in green room, etc.)

Use one of the lecture halls for breakout session from 5:00-5:45. Have custodian open up after if needed.