

Interlake Performing Arts Center

Technical/Equipment Requirements:

Name of Group: Kirkland Dance Center

Name of Event _____ Event Date Nov. 18 and 19

Contact Debbie Walford Email kirklanddance@hotmail.com Phone 206-235-0114

Day of Event Contact Name and Number (if different from above)

Additional Rooms Used: (some rooms require approval and scheduling through the school)

Green Room Ticket Booth Commons/Lobby Cafeteria Other: Drama Classroom

Expected Attendance 200 Number of Performers _____

Event Description:

Date	Time In (set-up)	House Opens	Event Start Time	Event End Time	Breakdown time
i.e. 4/5/2016	4:00pm	7:00pm	7:30pm	9:00pm	10:00pm
Nov. 18	Program Lights 4:30-6:30				
Nov. 19	3:00 (rehearsal)		7:30pm	9:30pm	10:00pm

Stage/Scenery: Grand Drape Circle: Open or closed Center Traveler Circle: Open or Closed Cyc

Podium/Lectern Identify which side of stage R C L Projection Screen (front projection only)

Projector: Computer or dvd Player (user must provide computer, no MAC support)

Bringing Set/Scenery Pieces: description Chairs

Flown Scenery*: description _____

*May require additional staff depending on use

Audio: Indicate number needed. Number provided indicates how many available.

Microphones: Wireless 2 (1) Lapel 2 (____) Wired 2 (____) Floor/Boundary (____)

Mic Stands (____) Boom or straight Monitors CD Player Headsets 4 (4) 2 booth, 2 backstage

Lighting: Lecture (apron only) Standard (stage wash, can be operated by user)

Custom - Requires additional technician or user provided designer approved by the PAC Coordinator. Colored gels must be provided by the user.

Spot light - Requires additional technician or user provided operator approved by the PAC Coordinator/site supervisor.

*Want red, green and blue gel. Left in cabinet from last weekend. Will need to put up.

Additional: These are available with an additional cost to public users

Music Stands (____) Choir Risers (____) Piano upright only Shells Clouds Orchestra Pit

Set-Up Diagram/Comments: (any additional needs i.e. chairs in green room, etc.)

Want Sound tech, lighting tech and a stage manager

Use black gaff to cover gaps in floor pocket