

# PAC EQUIPMENT FORM; Directions for use (please read):

Return to PAC Coordinator within 5 days of Facility App submittal – fax 425-456-4584 OR 12037 NE 5<sup>TH</sup> Street, Bellevue WA 98005

To complete this form: In the **COLUMN** of the school being used **CIRCLE** the items needed.

If the equipment is available at that school, a 'Y' will be indicated. If it is not available 'N' is indicated. Associated costs are indicated with '\$Y'. A number indicates the *general* amount available at that school; *each theater, and the equipment within, are used daily for learning. At times the full number indicated is not available and not known until we arrive.*

**Add special instructions on each line or at bottom in the comments section**

Name of Event: <b>NORTHWEST SOUND HOLIDAY SHOW</b>	Day of Event Contact Name: <b>DAN KEATING</b>
Date of Event: <b>DEC 10<sup>TH</sup></b>	PAC or Schl: <b>BELLEVUE</b>
Day of Event Contact Number: <b>(206) 795-2759</b>	
Description of Event: <b>NORTHWEST SOUND MEN'S CHORUS ANNUAL HOLIDAY SHOWS</b>	

Add Comments in this column or at bottom ↓	BHS	IS	IHS	NHS	SHS
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STAGE					
FULL STAGE Or		Y	Y	Y	Y
HALF STAGE Or	(Mid-stage forward) <b>SEE LAYOUT PLAN</b>	Y	<b>N</b>	Y	Y
APRON ONLY	(In front of CLOSED Grand curtain- generally used for lectures)	Y	Y	Y	Y
Grand Curtain Set (how do you want the main curtain to look?)	<b>CIRCLE ONE: 1)Down &amp; closed 2)Down &amp; open 3)Stage Framed (grand valanced at top w/false walls extended)</b>	/	/	/	/

LIGHTING					
House/Lecture	Audience and apron lights only	Y	Y	Y	Y
Standard	AS IS when you enter PAC; no light adjustment; Can be operated by User from panel or turned on at start of program and left	<b>Y</b>	Y	Y	Y
Custom	Requires Technician – Specific; include info on spots & genie lift; COLORED GELS ARE USER PROVIDED	\$Y	\$Y	\$Y	\$Y

AUDIO					
Use of most items requires technician					

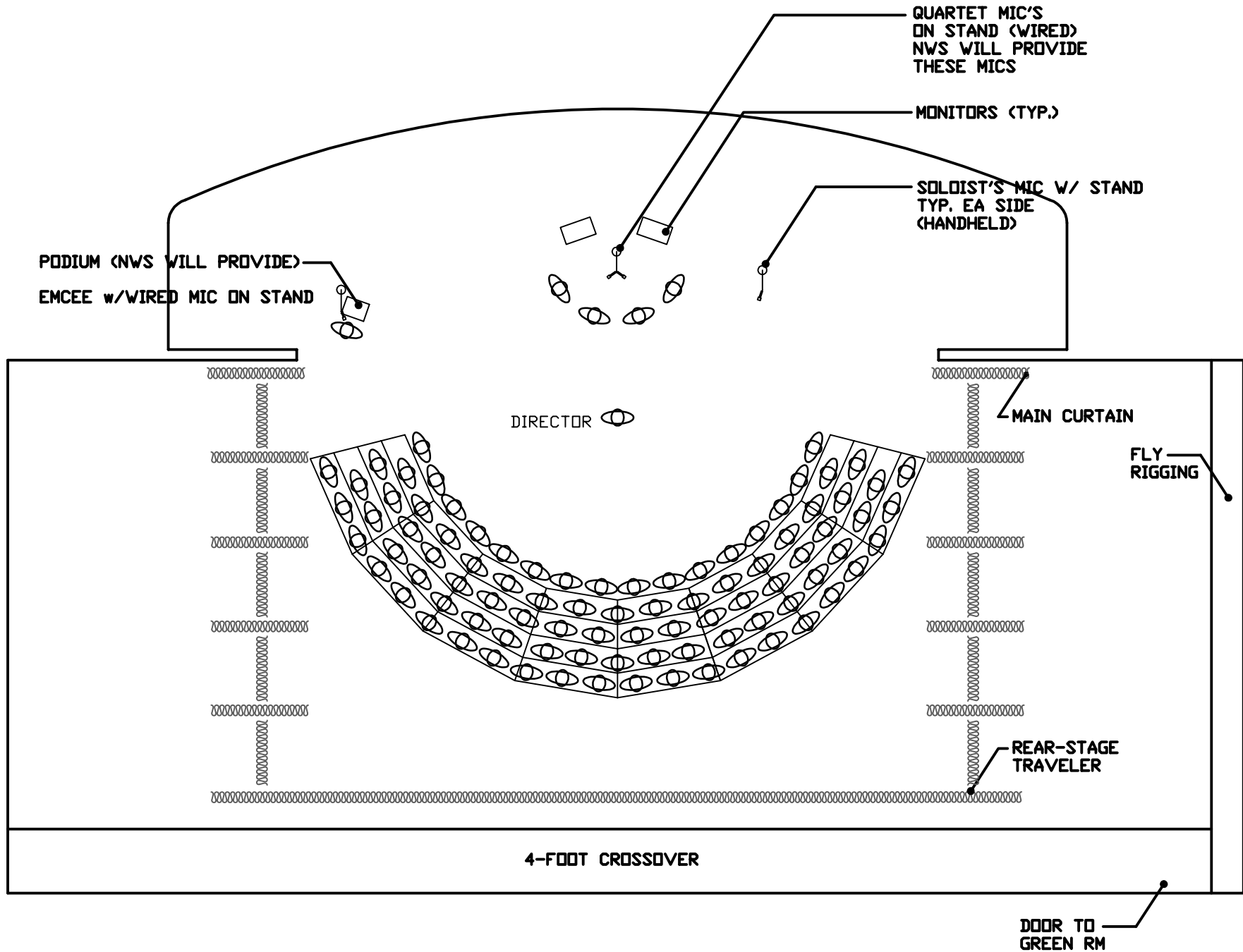
Choir Microphones	hung at front of stage; used for choirs	0	0	2	0	2
Wireless Microphones	Handheld/Lapel (or clip on) <b>1</b>	3	1	2	2/3	1/0
Floor Table Boundry Microphones	lays flat on floor or table; supercardioid  condensor	0	0	2	3	3
Vocal Instrument Microphones	Dynamic Supercardioid <b>(MNS WILL PROVIDE QUARTET MICS)</b>	8	4	6	7	13
Mic Stands		8	3	4	7	8
Monitors/Speakers	Generally used for musical feedback <b>3</b>	2	2	4	4	3
Communication Head-Sets (wired only)	<b>YES</b>	4	6	6	6	12
<b>Projector</b> (permanently mounted in front of screens)	EPSON PowerLite 8300NL; User must bring in computer to project presentations	Front	Front	Front	Front	Front
Projection Screen	Permanently mounted in front of main curtain at all schools	Y	Y	Y	Y	Y
<b>USER MUST PROVIDE COMPUTER</b>	No MAC Support	USER PROVIDED				
CD Player	*Cannot accept MP3 formatted disks	Y	Y*	Y*	Y	Y*
DVD Player		Y	Y	Y	<b>N</b>	<b>N</b>
Assisted Listening Devices		Y	<b>N</b>	Y	Y	Y

ADDITIONAL OPTIONS					
Podium	Identify which side of stage L C R <b>MNS WILL PROVIDE</b>	Y	Y	Y	Y
Music Stands	Must be Ordered; associated costs (delivery charge) for users only; in bulk of 30; 60 total	\$Y	\$Y	\$Y	\$Y
Choir Risers	Must be Ordered; associated costs (delivery charge) for public users only; 4 sections, 3 risers/20 students per section – no backs	\$Y	\$Y	\$Y	\$Y
Piano (Upright only)	Associated Costs to public users	\$Y	\$Y	\$Y	\$Y
Shells	Associated Costs to public users	<b>N</b>	<b>N</b>	\$Y	\$Y
Clouds	Associated Costs to public users	<b>Y</b>	<b>N</b>	<b>N</b>	\$Y
Orchestra Pit	Associated Costs; cover removal/installation	\$Y	<b>N</b>	\$Y	\$Y

Other					
Locking Fly Rail	Requires Technician	Y	<b>N</b>	Y	Y
"Green" Room	List items needed, i.e., tables, chairs	<b>Y</b>	Y	Y	Y
Ticket Booth		<b>Y</b>	<b>N</b>	Y	Y
Coat Room		<b>N</b>	<b>N</b>	<b>N</b>	Y
Lobby		<b>Y</b>	Y	<b>N</b>	<b>N</b>
Other Rooms Needed	List other rooms being used in Additional Comments below				

(gen. used for musical feedback) \*cannot accept MP3 formatted disks

**Additional Comments:** (please be as specific as possible, we will be using this to support your event)



# 2016 NWS HOLIDAY SHOW -- BELLEVUE PAC

8 SETS 4-STEP RISERS W/ BACK RAIL  
NORTHWEST SOUND WILL PROVIDE

NOTE: ACOUSTIC CLOUDS USED

90 SINGERS PLUS  
DIRECTOR