

## International School Performing Arts Center

### Technical/Equipment Requirements:

**Name of Group:** International School PTSA  
**Name of Event:** Anast-The Movie **Event Date:** 3/27/18  
**Contact:** Stephanie Schaefer **Email:** schuehler@bsd405.org **Phone:** 425-456-6546  
**Day of Event Contact Name and Number** (if different from above)

**Additional Rooms Used:** (some rooms require approval and scheduling through the school)

Green Room  
  Ticket Booth  
  Commons/Lobby  
  Cafeteria  
  Other: \_\_\_\_\_

**Expected Attendance:** 250      **Number of Performers:** 1

**Event Description:**

*showing of movie titled "Anast" followed by Q+A session.*

Date	Time In (set-up)	House Opens	Event Start Time	Event End Time	Breakdown time
i.e. 4/5/2016	4:00pm	7:00pm	7:30pm	9:00pm	10:00pm

**Stage/Scenery:**  
 **Grand Drape** *Circle: Open or closed*  
 **Center Traveler** *Circle: Open or Closed*  
 **Cyc**

**Podium/Lectern** *Identify which side of stage R C L*  
 **Projection Screen** (front projection only)

**Projector:** *circle: Computer or dvd Player (user must provide computer, no MAC support)*

**Bringing Set/Scenery Pieces:** description \_\_\_\_\_

**Audio:** *Indicate number needed. Number provided indicates how many available.*

**Microphones:**  
 **Wireless** 1 ( 1 )  
 **Lapel** 1 (    )  
 **Wired** 4 (    )  
 **Mic Stands** 3 (    )  
 Boom or straight

**Monitors**  
 **CD Player**  
 **Headsets**

**Lighting:**  
 **Lecture** (apron only)  
 **Standard** (stage wash, can be operated by user)

**Custom** – *Requires additional technician or user provided designer approved by the PAC Coordinator. Colored gels must be provided by the user.*

**Spot light** – *Requires additional technician or user provided operator approved by the PAC Coordinator/site supervisor.*

**Additional:** *These are available with an additional cost to public users*

**Music Stands** (    )  
 **Choir Risers** (    )  
 **Piano** upright only  
 **Chairs**  
 **Band Risers**  
 **Choir Shells**  
 **Tables**

**Set-Up Diagram/Comments:** (any additional needs i.e. chairs in green room, etc.)