

# Newport Performing Arts Center

## Technical/Equipment Requirements:

Name of Group: United Seattle Bellevue Korean School Bellevue Campus

Name of Event: End of Year Celebrations Event Date: June 2, 2017

Contact: Eun Jung Kwon Email: eunj1004@hotmail.com Phone: 206-228-5657

Day of Event Contact Name and Number (if different from above)

Additional Rooms Used: (some rooms require approval and scheduling through the school)

Green Room  Ticket Booth  Commons/Lobby  Cafeteria  Other: \_\_\_\_\_

Expected Attendance: 600 Number of Performers: 400

Event Description: End of Year Celebrations  
Choir, dance, playing instruments, Taekwondo, etc.

Date	Time In (set-up)	House Opens	Event Start Time	Event End Time	Breakdown time
i.e. 4/5/2016	4:00pm	7:00pm	7:30pm	9:00pm	10:00pm
<u>6/2/2017</u>	<u>5:00pm</u>	<u>6:00pm</u>	<u>7:00pm</u>	<u>9:00pm</u>	<u>9:30pm</u>

Stage/Scenery:  Grand Drape Circle: Open or closed  Center Traveler Circle: Open or Closed  Cyc

Podium/Lectern Identify which side of stage  R  C  L  Projection Screen (front projection only)

Projector: Computer or dvd Player (user must provide computer, no MAC support)

Bringing Set/Scenery Pieces: description \_\_\_\_\_

Flown Scenery\*: description \_\_\_\_\_

\*May require additional staff depending on use

Audio: Indicate number needed. Number provided indicates how many available.

Microphones:  Wireless 3 (3)  Lapel 2 (  )  Wired 9 (  )  Choir (  )  Floor/Boundary (3)

Mic Stands (7) Boom or straight  Monitors  CD Player  Headsets

Lighting:  Lecture (apron only)  Standard (stage wash, can be operated by user)

Custom — Requires additional technician or user provided designer approved by the PAC Coordinator. Colored gels must be provided by the user.

Spot light — Requires additional technician or user provided operator approved by the PAC Coordinator/site supervisor.

Additional: These are available with an additional cost to public users

Music Stands (  )  Choir Risers (  )  Piano upright only  Clouds  Orchestra Pit

Folding Chairs (  )  Tables (  )  Band Risers

Set-Up Diagram/Comments: (any additional needs i.e. chairs in green room, etc.)

\* We'll hanging a banner

\* In the beginning of the performance, the Screen will be down the highest position and 5-7 risers will be on the stage