PAC EQUIPMENT FORM

Name of Event: REGISTRATION NIGHT	Your Name: AARON MILLER
Date of Event: TONIGHT 2/11/10 NHS	Contact Number: 7423
Description of Event: REGISTRATION PRESENTATION FOR PARENTS	

FORM DIRECTIONS:
Complete this form by checking all boxes required for event. Add special instructions on each line or at bottom and turn in 30 days in advance of program. Email back to sender or fax to 425.456.4584.

					IS	IHS	NHS	SHS
			Indicate # needed	⇩	Available at the following Schools; (#indicates amount at that school):
		STAGE						
☐	FULL STAGE				X	X	X	X
☒	HALF STAGE		From mid-traveler forward			X		X
☒	APRON ONLY		In front of Grand curtain only		X	X	X	X
☐	Grand Curtain Set		Down&closed/down&open/Framed		X	X	X	X
☐	Projection Screen		Mounted in front of grand		X	X	X	X
☒	Podium		Which side of stage		X	X	X	X
☐	Choir Risers					X	X	X
☐	Band Risers					X		
☐	Platforms							X
☐	Shells		Associated Costs			$X	$X	$X
☐	Clouds		Associated Costs				$X	$X
		LIGHTING						
☐	House/Lecture		Audience and apron only		X	X	X	X
☒	Standard		Operated by User from panel		X	X	X	X
☐	Custom		Requires Technician -- Specific; include info on spots & genie lift		$X	$X	$X	$X
		AUDIO						
		Use of most all items below requires a technician						
☐	Choir Mic				2	2		2
☐	Stage Monitor				4	4	4	4
☒	Handheld Wireless				1	1	2	1
☐	Lapel Wireless					1	1	1
☐	Countryman Wireless					1	1	1
☐	Floor Mic					4		3
☐	Directional Mic				2	6	6	6
☐	Instrument Mic				1	2	2	2
☐	Communication Head-Sets				6	6	12	6
☒	Projector (permanently mounted)	AND SCREEN FOR POWER POINT			Front	Front	Front	Rear
☐	CD Player					X	X	X
☐	DVD Player					X		
☐	Assisted Listening Devices					X	X	X
☐	Mic Stands				X	X	X	X
☐	Music Stands				X	X	X	X
☐	Piano		Uprights only; flat fee Use of $120.00		$X	$X	$X	$X
☐	Computer (User Provided)							
		Other						
☐	"Green" Room				X	X	X	X
☐	Ticket Booth					X	X	X
☐	Coat Room							X
☐	Orchestra Pit		Flat Fee of $100.00 Cover Remvl.			$X	$X	$X
☐	Lobby				X	X	X	X
☐	Other Rooms Needed							

Additional Comments: *(please be as specific as possible, we will be using this to support your event)*