SHS PAC

PAC EQUIPMENT FORM

EVENT INFORMATION			
Name Of Event:	Choir Alumni Concert	Contact Name:	Sarah Fowler
Date Of Event: Feb 13, '10	Today's Date: 9/11	Contact Number:	X7098

FORM DIRECTIONS

Complete this form by clicking all boxes required for event. E-mail back to sender.

STAGE		COMMENTS/Amount Requested
Full Stage	☐	
Half Stage (from Mid-Traveler forward)	☒	
Grand Curtain (aka Main Red Curtain)	☒	Indicate need: open/closed/up/down Or stage framed
Apron Only	☐	in front of Grand Curtain w/Grand Curtain closed
Fly System (bringing 'up/down' curtains or scene sets, etc.)	☐	Requires Stage Hand
Projection Screen	☐	
Podium	☐	
(4) Choir Risers (w/approval only; include # needed)	☐	
(3) Platforms 4'wx8'lx6"h	☐	
Shells & Clouds	☐	Additional cost of $200.00 for set-up
LIGHTING		
House/Lecture (audience & apron only)	☐	
Standard (operated by user from sliders on panel)	☒	
Custom (full stage; specific; include spots & Genie if needed)	☐	Requires Lighting Tech

AUDIO

Use of the following REQUIRES an Audio Technician:

☐	CD Player		☐	DVD Player (user provided)	
☐	(3) Floor Mic		☐	Computer (user provided)	
☒	(4) Stage Monitor	# 2	☐	(2) Hanging Choir Mic	
☐	(1) Wireless Lapel Mic	#	☐	Assisted Listening Devices	
☐	(1) Wireless Hand Held Mic	#	☐	Communication Head Sets	
☒	(6) Directional Hand Held Mic	# 4	☐	Projector (projects from rear only; wireless)	

OTHER			
Piano (only if available from music dept.)	☒	Upright Only	Additional cost of $120.00
Orchestra Pit (note number of chairs/stands needed)	☐	Additional cost of $100.00 for cover removal	
"Green Room" (Performers Dressing rooms)	☒	(must be checked if needed)	
Ticket Booth	☐	(must be checked if needed)	
Coat Room	☐	(must be checked if needed)	
Lobby (limit tables to 3/ note number of chairs, etc. needed)	☒	(must be checked if needed, add number of tables etc. that are needed in this area)	

Additional Comments-please be as specific as possible, we will be using this to support your event: