

PAC EQUIPMENT FORM; Directions for use (please read):

Return to PAC Coordinator within 5 days of Facility App submittal - fax 425-456-4584 OR 12037 NE 5TH Street, Bellevue WA 98005

To complete this form: In the COLUMN of the school being used CIRCLE the items needed.

If the equipment is available at that school, a 'Y' will be indicated. If it is not available 'N' is indicated. Associated costs are indicated with '\$Y'. A number indicates the general amount available at that school; each theater, and the equipment within, are used daily for learning. At times the full number indicated is not available.

Add special instructions on each line or at bottom in the comments section

Name of Event: A Cappella in the Air	Contact Name: Daniel Keating
Date of Event: 6-4-11	PAC: Sammamish
Description of Event: The Northwest Sound Men's Chorus featuring the Bandboys	

Add Comments in this column or at bottom		IS	MS	NPS	SPS
STAGE					
FULL STAGE Or		Y	Y	Y	Y
HALF STAGE Or	(Mid-stage forward)	N	Y	Y	(Y)
APRON ONLY	(In front of Grand curtain-generally used for lectures)	Y	Y	Y	Y
Grand Curtain Set	Circle one of the following: 1)Down & closed 2)Down & open 3)Stage Framed (grand valanced w/ false walls)				
Podium	Identify which side of stage Stage Right	Y	Y	Y	(Y)
Choir Risers	Associated Costs for public users only. Must be ordered in advance, 2 (max) 20 students per section - no holes	\$Y	\$Y	\$Y	\$Y
Shells	Associated Costs for public users	N	\$Y	\$Y	\$Y
Clouds	Associated Costs for public users	N	N	\$Y	(Y)
LIGHTING					
House/Lecture	Audience and apron lights only	Y	Y	Y	Y
Standard	AS IS when you enter PAC; Can be operated by User from panel or turned on at start of program and left.	Y	Y	Y	(Y)
Custom	Requires Technician - Specific; include info on spots & gobo list	\$Y	\$Y	\$Y	\$Y
AUDIO					
Use of more items requires technician					
Choir Mic	2 per basket	2	2	0	(2)
Stage Monitor	2 per basket (should we have one for soloist's mic?)	2	4	4	(3)
Wireless Mic	1 or 2 (I will clarify MC mic which known)	1	2	3	1
Floor Mic		0	4	0	3
Directional Corded Mic	1 or 2 NWS will provide quartet mics	5	8	8	8
Communication Head-Sets	A pair for stage manager & asst.	6	6	6	(1)
Projector (generally provided)	EPSON PowerLite Projector; User must bring in computer to project presentation	Front	Front	Front	Rear
Projection Screen	Permanently installed in front of main curtain at all schools	Y	Y	Y	Y
USER PROVIDED COMPUTER	No MAC support	Y*	Y*	Y	Y*
CD Player		Y	Y	N	N
DVD Player		N	Y	Y	Y
Assisted Listening Devices		3	5	6	6
Mic Stands		\$Y	\$Y	\$Y	\$Y
Music Stands	Must be Ordered (assembled only; in bulk of 20; 60 total; for community users only)	\$Y	\$Y	\$Y	\$Y
Piano	Upright only; associated costs-tuning (fee to all) (including visiting schools) except residing school	\$Y	\$Y	\$Y	\$Y
Other					
Locking Fly Rail	Requires Technician	N	Y	Y	Y
"Green" Room	List items needed, i.e., tables, chairs	Y	Y	Y	(Y)
Ticket Booth		N	Y	Y	(Y)
Coat Room		N	N	N	(Y)
Orchestra Pit	Associated Cost: cover removal/installation	N	\$Y	\$Y	\$Y
Lobby		Y	N	N	(Y)
Other Rooms Needed	List other rooms being requested for use in the school				

*cannot accept MP3 formatted disks

Additional Comments: (please be as specific as possible, we will be using this to support your event)

We will be bringing in our own choral risers.
NWS will provide quartet mics