

Newport Performing Arts Center

Technical/Equipment Requirements:

Name of Group: **CURRICULUM DEPARTMENT**

Name of Event **ELEMENATARY PD**

Event Date **MARCH 16, 2017**

Contact **DIANA ROBERTS** Email robertsd@bsd405.org Phone **4109** Day of Event Contact Name and Number **DIANA'S CELL 425-749-1343**

Additional Rooms Used: (some rooms require approval and scheduling through the school)

Green Room Ticket Booth Commons/Lobby Cafeteria Other: **PAC / LRC / ALL CLASSROOMS**

Expected Attendance **700** Number of Performers ? Event Description: **PD FOR ELEMENTARY**

Date	Time In (set-up)	House Opens	Event Start Time	Event End Time	Breakdown time
i.e. 4/5/2016	4:00pm	7:00pm	7:30pm	9:00pm	10:00pm
3.19.18	07:00 am	07:30 am	08:00 am	?	?

Stage/Scenery: **Grand Drape** *Circle: Open or closed* **Center Traveler** *Circle: Open or Closed* **Cyc**

Podium/Lectern *Identify which side of stage R C L* **Projection Screen** (front projection only)

Projector: Computer or dvd Player (user must provide computer, no MAC support)

Bringing Set/Scenery Pieces: description _____

Flown Scenery*: description _____

**May require additional staff depending on use*

Audio: *Indicate number needed. Number provided indicates how many available.*

Microphones: **Wireless** ₃ (3) **Lapel** ₂ (2) **Wired** ₉ (1) **Choir**() **Floor/Boundary**()

Mic Stands (1) Boom or straight **Monitors** **CD Player** **Headsets**

Lighting: **Lecture** (apron only) **Standard** (stage wash, can be operated by user)

Custom — *Requires additional technician or user provided designer approved by the PAC Coordinator. Colored gels must be provided by the user.*

Spot light — *Requires additional technician or user provided operator approved by the PAC Coordinator/site supervisor.*

Additional: *These are available with an additional cost to public users*

- Music Stands** (____) **Choir Risers** (____) **Piano** upright only **Clouds** **Orchestra Pit**
 Folding Chairs (____) **Tables** (____) **Band Risers**

Set-Up Diagram/Comments: (any additional needs i.e. chairs in green room, etc.)