# Newport Performing Arts Center

## Technical/Equipment Requirements:

**Name if Group:** Inspire Academy of Dance

**Name of Event** _____  **Event Date** June 16 and 17 2017

**Contact** Michelle Chandler-Smith  **Email** desnshel@comcast.net  **Phone** 425-442-6153

**Day of Event Contact Name and Number** (if different from above)

_____

**Additional Rooms Used**: (some rooms require approval and scheduling through the school)
☒Green Room ☐ Ticket Booth ☐Commons/Lobby ☐ Cafeteria ☒Other: Lecture halls

**Expected Attendance** 400  **Number of Performers** 125

## Event Description:

Annual performance

| Date | Time In (set-up) | House Opens | Event Start Time | Event End Time | Breakdown time |
|---|---|---|---|---|---|
| i.e. 4/5/2016 | 4:00pm | 7:00pm | 7:30pm | 9:00pm | 10:00pm |
| June 16, 2017 | 4:30 | Rehearsal | | | 9:30 |
| June 17, 2017 | 1:30 | | 3:00/5:00 | 6:00 | 7:00 |

## Stage/Scenery: ☒Grand Drape *Circle:* Open or closed ☐ **Center Traveler** *Circle*: Open or Closed ☒Cyc

☐ **Podium/Lectern** *Identify which side of stage* R  C  L  ☐ **Projection Screen** (front projection only)

☐ **Projector:** Computer or dvd Player (user must provide computer, no MAC support)

☐ **Bringing Set/Scenery Pieces:** description _____

☒**Flown Scenery\*:** description Might Bring a drop _____

*\*May require additional staff depending on use*  Will bring and put down their own Marley floor.

## Audio: *Indicate number needed. Number provided indicates how many available.*

**Microphones**: ☐**Wireless** 3 (___) ☐**Lapel** 2 (___) ☐**Wired** 9 (___) ☐**Choir**(___) ☐**Floor/Boundary**(___)

☐ **Mic Stands** (___) Boom or straight  ☐**Monitors**  ☒**CD Player** ☐ **Headsets**

CD or computer hook up for sound

## Lighting: ☐ **Lecture** (apron only) ☐ **Standard** (stage wash, can be operated by user)

Program during rehearsal

☒**Custom** – *Requires additional technician or user provided designer approved by the PAC Coordinator. Colored gels must be provided by the user.*

☐ **Spot light** – *Requires additional technician or user provided operator approved by the PAC Coordinator/site supervisor.*

## Additional: *These are available with an additional cost to public users*

☐ **Music Stands** (____) ☐ **Choir Risers** (___) ☐ **Piano** upright only ☐ **Clouds** ☐ **Orchestra Pit**

☐ **Folding Chairs** (___)  ☐ **Tables** (____)  ☐ **Band Risers**

## Set-Up Diagram/Comments: (any additional needs i.e. chairs in green room, etc.)

They will provide someone to run their music and run the light cues during the performance.
Tech will help program during the rehearsal and then help if there are issues during the show.