

# Newport Performing Arts Center

## Technical/Equipment Requirements:

Name of Group: Cascade Dance Academy  
 Name of Event: Nutcracker Sweets Event Date: 12/4 (or 12/11)  
 Contact: Brittany Pulliam Email: brittany@cascade.dance.com Phone: 206 617 2719  
 Day of Event Contact Name and Number (if different from above)

**Additional Rooms Used:** (some rooms require approval and scheduling through the school)

Green Room  Ticket Booth  Commons/Lobby  Cafeteria  Other: Additional room as dressing room

Expected Attendance: ~350 Number of Performers: ~80

Event Description: Dance performance

Date	Time In (set-up)	House Opens	Event Start Time	Event End Time	Breakdown time
i.e. 4/5/2016	4:00pm	7:00pm	7:30pm	9:00pm	10:00pm
12/4/16	12:45 set up 1:45 Dress rehearsal on stage	3:00pm	3:30 pm	5:00 pm	5:45 pm

**Stage/Scenery:**  Grand Drape Circle: Open or closed  Center Traveler Circle: Open or Closed  Cyc

Podium/Lectern Identify which side of stage R C L  Projection Screen (front projection only)

Projector: Computer or dvd Player (user must provide computer, no MAC support)

Bringing Set/Scenery Pieces: description Self-standing flats along back of stage

Flown Scenery\*: description \_\_\_\_\_

\*May require additional staff depending on use

**Audio:** Indicate number needed. Number provided indicates how many available.

Microphones:  Wireless 3 (2)  Lapel 2 (\_\_\_\_)  Wired 9 (\_\_\_\_)  Choir (\_\_\_\_)  Floor/Boundary (\_\_\_\_)

Mic Stands (\_\_\_\_) Boom or straight  Monitors  CD Player  Headsets

**Lighting:**  Lecture (apron only)  Standard (stage wash, can be operated by user)

Custom — Requires additional technician or user provided designer approved by the PAC Coordinator. Colored gels must be provided by the user.

Spot light — Requires additional technician or user provided operator approved by the PAC Coordinator/site supervisor.

**Additional:** These are available with an additional cost to public users

Music Stands (\_\_\_\_)  Choir Risers (\_\_\_\_)  Piano upright only  Clouds  Orchestra Pit

Folding Chairs (\_\_\_\_)  Tables (\_\_\_\_)  Band Risers

**Set-Up Diagram/Comments:** (any additional needs i.e. chairs in green room, etc.)