

PAC EQUIPMENT FORM; Directions for use (please read):

Return to PAC Coordinator within 5 days of Facility App submittal – fax 425-456-4584 OR 12037 NE 5TH Street, Bellevue WA 98005

To complete this form: In the COLUMN of the school being used CIRCLE the items needed.

If the equipment is available at that school, a 'Y' will be indicated. If it is not available 'N' is indicated. Associated costs are indicated with '\$Y'. A number indicates the *general* amount available at that school; *each theater, and the equipment within, are used daily for learning. At times the full number indicated is not available and not known until we arrive.*

Add special instructions on each line or at bottom in the comments section

Name of Event: JET USA Day of Event Contact Name: RAGHU KONDA
 Date of Event: 6/19 PAC or Sch: IHS Day of Event Contact Number:
 Description of Event: DANCE / MUSIC

Add Comments in this column or at bottom ↓		BHS	IS	IHS	NHS	SHS
STAGE						
FULL STAGE Or	<u>WILL USE TRAVELER / SHOW HOW TO OPEN CLOSE</u>	Y	Y	(Y)	Y	Y
HALF STAGE Or	(Mid-stage forward)	Y	N	Y	Y	Y
APRON ONLY	(In front of CLOSED Grand curtain; generally used for lectures)	Y	Y	Y	Y	Y
Grand Curtain Set How do you want the main curtain to look?	CIRCLE ONE: 1)Down & closed 2)Down & open 3)Stage Framed (grand valanced at top w/false walls extended)	/	/	/	/	/
LIGHTING						
House/Lecture	Audience and apron lights only	Y	Y	Y	Y	Y
Standard	AS IS when you enter PAC; no light adjustment; Can be operated by User from panel or turned on at start of program and left	Y	Y	Y	Y	Y
Custom	Requires Technician -- Specific; include info on spots & gels etc; COLORED GELS ARE USER PROVIDED	\$Y	\$Y	\$Y	\$Y	\$Y
AUDIO						
Use of most items requires technician						
Choir Microphones	hung at front of stage; used for choirs	0	0	2	0	2
Wireless Microphones	Handheld/Lapel (or clip on) <u>MAY BRING SOME IN</u>	3	1	(2)	2/3	1/0
Floor Table Boundry Microphones	lays flat on floor or table; supercardioid condensor	0	0	2	3	3
Vocal Instrument Microphones	Dynamic Supercardioid	8	4	(6)	7	13
Mic Stands		8	3	(4)	7	8
Monitors/Speakers	Generally used for musical feedback	2	2	(4)	4	3
Communication Head-Sets (wired only)		4	6	(6)	6	12
Projector (permanently mounted in front of screens)	EPSON PowerLite 8300N; User must bring in computer to project presentations <u>ONE TIME DOWN/UP</u>	Front	Front	(Front)	Front	Front
Projection Screen	Permanently mounted in front of main curtain at all schools <u>↳ MID PROGRAM</u>	Y	Y	Y	Y	Y
USER MUST PROVIDE COMPUTER	No MAC Support	USER PROVIDED				
CD Player	*Cannot accept MP3 formatted disks	Y	Y*	Y*	Y	Y*
DVD Player		Y	Y	Y	N	N
Assisted Listening Devices		Y	N	Y	Y	Y
ADDITIONAL OPTIONS						
Podium	Identify which side of stage L C R	Y	Y	Y	Y	Y
Music Stands	Must be Ordered; associated costs (delivery charge) for users only; in bulk of 30; 60 total	\$Y	\$Y	\$Y	\$Y	\$Y
Choir Risers	Must be Ordered; associated costs (delivery charge) for public users only; 4 sections, 3 risers/20 students per section – no backs	\$Y	\$Y	\$Y	\$Y	\$Y
Piano (Upright only)	Associated Costs to public users	\$Y	\$Y	\$Y	\$Y	\$Y
Shells	Associated Costs to public users	N	N	\$Y	\$Y	\$Y
Clouds	Associated Costs to public users	Y	N	N	\$Y	\$Y
Orchestra Pit	Associated Costs; cover removal/installation	\$Y	N	\$Y	\$Y	\$Y
Other HANGING						
Locking Fly Rail	Requires Technician <u>FOR SMALL DECOR: ONE TIME DOWN</u>	Y	N	(Y)	Y	Y
"Green" Room	List items needed, i.e., tables, chairs	Y	Y	(Y)	Y	Y
Ticket Booth		Y	N	Y	Y	Y
Coat Room		N	N	N	N	Y
Lobby		Y	Y	N	N	Y
Other Rooms Needed	List other rooms being used in Additional Comments below					

(gen. used for musical feedback) *cannot accept MP3 formatted disks

Additional Comments: (please be as specific as possible, we will be using this to support your event)

WILL USE HALL BEHIND STAGE; SHOULD HAVE (12) CHAIRS (2) LONG TABLES
~~BAND RISERS SHOULD HAVE BE DELIVERED FOR SET UP (CUSTODIAN) ON~~
STAGE CANCELED 6/7 via email.