

PAC EQUIPMENT FORM
FORM DIRECTIONS:

Complete this form by circling all boxes within the column of the school being used for the equipment that will be needed for your event. If available, a 'Y' will be indicated, if not available 'N' is indicated. If a number is indicated it means that is the total number available at that school. Make a note as to how many you would like to use. Add special instructions on each line or at bottom and turn in 30 days in advance of program. When a dollar sign is indicated it means there are associated costs for use. Email back to sender or fax to 425.456.4584.

Name of Event: <u>Drama Performance</u>	Your Name: <u>MARGARITA VARTANOVA</u>
Date of Event: <u>12-5, 12-6</u>	School: <u>Newport High</u>
Description of Event: <u>School PAC</u>	
Contact Number: <u>425/269-2131</u>	

Add Comments in this column <input type="checkbox"/>		IS	IHS	NHS	SHS
STAGE					
FULL STAGE Or <input checked="" type="checkbox"/>			Y	Y	Y
HALF STAGE Or <input checked="" type="checkbox"/>	(From mid-traveler or center stage forward)	N	Y	Y	Y
APRON ONLY	(In front of Grand or main curtain only)	Y	Y	Y	Y
Grand Curtain Set <input checked="" type="checkbox"/>	Circle one of the following: 1)Down & closed 2)Down & open 3)Stage Framed				
Podium	Identify which side of stage	Y	Y	Y	Y
Choir Risers		N	Y	Y	Y
Band Risers		N	Y	N	N
Platforms		N	N	N	Y
Shells	Associated Costs	N	\$Y	\$Y	\$Y
Clouds	Associated Costs	N	N	\$Y	\$Y
LIGHTING					
House/Lecture	Audience and apron only	Y	Y	Y	Y
Standard	Operated by User from panel	Y	Y	Y	Y
Custom	Requires Technician -- Specific; include info on spots & genie lift	\$Y	\$Y	\$Y	\$Y
AUDIO					
Use of most all items below requires a technician (\$ for public users)					
Choir Mic		2	2	0	2
Stage Monitor		4	4	4	4
Handheld Wireless <input checked="" type="checkbox"/>		2	1	2	1
Lapel Wireless			1	1	1
Countryman Wireless		0	1	1	1
Floor Mic <input checked="" type="checkbox"/>		0	4	1	3
Directional Mic <input checked="" type="checkbox"/>		2	6	6	6
Instrument Mic		1	2	1	2
Communication Head-Sets <input checked="" type="checkbox"/>		4	6	12	6
Projector (permanently mounted)	In most cases, customer must bring in their own computer to project presentations/dvds from	Front	Front	Front	Rear
Projection Screen	Permanently mounted in front of Grand or Main Curtain	Y	Y	Y	Y
CD Player <input checked="" type="checkbox"/>		Y	Y	Y	Y
DVD Player		Y	Y	N	N
Assisted Listening Devices		N	Y	Y	Y
Mic Stands <input checked="" type="checkbox"/>		Y	Y	Y	Y
Music Stands <input checked="" type="checkbox"/>	Must be Ordered in bulk of 30; 60 total for public users only	Y	Y	Y	Y
Piano	Uprights only; flat use fee of \$120.00	\$Y	\$Y	\$Y	\$Y
Computer (User Provided)		N	N	N	N
Other					
"Green" Room <input checked="" type="checkbox"/>		Y	Y	Y	Y
Ticket Booth <input checked="" type="checkbox"/>		N	Y	Y	Y
Coat Room <input checked="" type="checkbox"/>		N	N	Y	Y
Orchestra Pit	Flat Fee of \$100.00 cover removal/installation	N	\$Y	\$Y	\$Y
Lobby		Y	N	N	Y
Other Rooms Needed					

Additional Comments: (please be as specific as possible, we will be using this to support your event)