

# PAC EQUIPMENT FORM; Directions for use (please read):

Complete this form: CIRCLE the boxes in the **ROW** of equipment needed within the **COLUMN** of the school being used.

If available, a 'Y' will be indicated, associated costs are indicated with '\$Y'. If it is not available 'N' is indicated. A number indicates the general amount available at that school; *each theater, and the equipment within, are used daily for learning. At times the full number indicated is not available.*

Add special instructions on each line or at bottom in the comments section and turn in 30 days prior to program. Fax to 425-456-4584.

Name of Event: <b>SHS BAND CONCERT</b>	Contact Name: <b>Mark Wilbert</b>
Date of Event: <b>2/10/11</b>	PAC: <b>SHS</b>
Description of Event: <b>Band concert w/ Sammamish, Tillamook, Odle</b>	

Add Comments in this column or at bottom ↓		IS	IHS	NHS	SHS
<b>STAGE</b>					
<b>FULL STAGE</b> Or		Y	Y	Y	<b>Y</b>
<b>HALF STAGE</b> Or	(Mid-stage forward)	N	Y	Y	Y
<b>APRON ONLY</b>	(In front of Grand curtain- generally used for lectures)	Y	Y	Y	Y
<b>Grand Curtain Set</b>	Circle one of the following: 1)Down & closed 2)Down & open 3)Stage Framed				
<b>Podium</b>	Identify which side of stage	Y	Y	Y	Y
<b>Choir Risers</b>	Associated Costs & for public users only; Must be Ordered; 4 sections, 3 risers/20 students per section - no backs	\$Y	\$Y	\$Y	\$Y
<b>Shells</b>	Associated Costs to public users	N	\$Y	\$Y	\$Y
<b>Clouds</b>	Associated Costs to public users	N	N	\$Y	\$Y
<b>LIGHTING</b>					
<b>House/Lecture</b>	Audience and apron only lights only	Y	Y	Y	Y
<b>Standard</b>	Can be operated by User from panel	Y	Y	Y	<b>Y</b>
<b>Custom</b>	<b>Requires Technician</b> -- Specific; include info on spots & genie lift	\$Y	\$Y	\$Y	\$Y
<b>AUDIO</b>					
Use of most all items below requires a technician					
<b>Choir Mic</b>		2	2	0	2
<b>Stage Monitor</b>		4	4	4	4
<b>Wireless Mic</b>		1	2	3	<b>2</b>
<b>Floor Mic</b>		0	4	0	<b>3</b>
<b>Directional Corded Mic</b>		5	8	8	8
<b>Communication Head-Sets</b>		6	6	12	6
<b>Projector</b> (permanently mounted)	<b>User must bring in computer to project presentations/dvds</b>	Front	Front	Front	Rear
<b>Projection Screen</b>	<b>Permanently mounted in front of main curtain at all schools</b>	Y	Y	Y	Y
<b>CD Player</b>		Y*	Y*	Y	Y*
<b>DVD Player</b>		Y	Y	N	N
<b>Assisted Listening Devices</b>		N	Y	Y	Y
<b>Mic Stands</b>		Y	Y	Y	Y
<b>Music Stands</b>	Must be Ordered - In bulk of 30; 60 total; for public users only	Y	Y	Y	Y
<b>Piano</b>	Uprights only; flat use fee of \$120.00 (tuning costs) to all except residing school	\$Y	\$Y	\$Y	\$Y
<b>Other</b>					
<b>Locking Fly Rail</b>	<b>Requires Technician</b>	N	Y	Y	Y
<b>"Green" Room</b>	List items needed, i.e., tables, chairs	Y	Y	Y	<b>Y</b>
<b>Ticket Booth</b>		N	Y	Y	Y
<b>Coat Room</b>		N	N	N	Y
<b>Orchestra Pit</b>	Associated Cost Flat Fee of \$100.00 cover removal/installation	N	\$Y	\$Y	\$Y
<b>Lobby</b>		Y	N	N	Y
<b>Other Rooms Needed</b>	List other rooms being used				

\*cannot accepted MP3 formatted disks

**Additional Comments:** (please be as specific as possible, we will be using this to support your event)

All set-up will be done before the event.

Jazz Band will use 3 corded mics

1 wireless mic for M.C.

**THANKS**