

PAC EQUIPMENT FORM

| | |
|--|--------------------------------|
| Name of Event: Parent Info Night-Math Department | Your Name: DUSTY STEERE |
| Date of Event: MARCH 14, 2011 | Contact Number: 7423 |
| Description of Event: MATH DEPARTMENT –PARENT INFO NIGHT | |

FORM DIRECTIONS:

Complete this form by checking all boxes required for event. Add special instructions on each line or at bottom and turn in 30 days in advance of program. Email back to sender or fax to 425.456.4584.

KEY:
 If available, a 'Y' will be indicated, if not a 'N' is indicated;
 If a number is indicated it means that is the total amount at that school;
 When a dollar sign is indicated it means there are associated costs:

| Add Comments in this column ↓ | | Indicate need here ↓ | IS | IHS | NHS | SHS |
|---|---|----------------------|-------|-------|-------|------|
| STAGE | | | | | | |
| FULL STAGE | | | Y | Y | Y | Y |
| HALF STAGE | From mid-traveler forward | | N | Y | Y | Y |
| APRON ONLY | In front of Grand curtain only | | Y | Y | Y | Y |
| Grand Curtain Set | Down&closed/down&open/Framed | | Y | Y | Y | Y |
| Projection Screen | Mounted in front of grand | X | Y | X | Y | Y |
| Podium | Which side of stage | X | Y | X | Y | Y |
| Choir Risers | | | N | Y | Y | Y |
| Band Risers | | | N | Y | N | N |
| Platforms | | | N | N | N | Y |
| Shells | Associated Costs | | N | \$Y | \$Y | \$Y |
| Clouds | Associated Costs | | N | N | \$Y | \$Y |
| LIGHTING | | | | | | |
| House/Lecture | Audience and apron only | | Y | Y | Y | Y |
| Standard | Operated by User from panel | | Y | Y | Y | Y |
| Custom | Requires Technician -- Specific; include info on spots & genie lift | | \$Y | \$Y | \$Y | \$Y |
| AUDIO | | | | | | |
| Use of most all items below requires a technician | | | | | | |
| Choir Mic | | | 2 | 2 | 0 | 2 |
| Stage Monitor | | | 4 | 4 | 4 | 4 |
| Handheld Wireless | 2 – 4 Wireless microphones | X | 1 | X | 2 | 1 |
| Lapel Wireless | | | 0 | 1 | 1 | 1 |
| Countryman Wireless | | | 0 | 1 | 1 | 1 |
| Floor Mic | | | 0 | 4 | 0 | 3 |
| Directional Mic | | | 2 | 6 | 6 | 6 |
| Instrument Mic | | | 1 | 2 | 2 | 2 |
| Communication Head-Sets | | | 6 | 6 | 12 | 6 |
| Projector (permanently mounted) | | X | Front | Front | Front | Rear |
| CD Player | | | Y | Y | Y | Y |
| DVD Player | | | Y | Y | N | N |
| Assisted Listening Devices | | | N | Y | Y | Y |
| Mic Stands | | | Y | Y | Y | Y |
| Music Stands | | | Y | Y | Y | Y |
| Piano | Uprights only; flat use fee of \$120.00 | | \$Y | \$Y | \$Y | \$Y |
| Computer (User Provided) | | | N | N | N | N |
| Other | | | | | | |
| "Green" Room | | | Y | Y | Y | Y |
| Ticket Booth | | | N | Y | Y | Y |
| Coat Room | | | N | N | N | Y |
| Orchestra Pit | Flat Fee of \$100.00 cover removal/installation | | N | \$Y | \$Y | \$Y |
| Lobby | | | Y | N | N | Y |
| Other Rooms Needed | | | | | | |

Additional Comments: *(please be as specific as possible, we will be using this to support your event)*