

**PAC EQUIPMENT FORM; Directions for use (please read):**

Return to PAC Coordinator within 5 days of Facility App submittal – fax 425-456-4584 OR 12037 NE 5<sup>TH</sup> Street, Bellevue WA 98005  
 To complete this form: In the **COLUMN** of the school being used **CIRCLE** the items needed.

If the equipment is available at that school, a 'Y' will be indicated. If it is not available 'N' is indicated. Associated costs are indicated with 'SY'. A number indicates the *general* amount available at that school; *each theater, and the equipment within, are used daily for learning. At times the full number indicated is not available.*

**Add special instructions on each line or at bottom in the comments section**

Name of Event: <i>Taiwanese Opera</i>	Contact Name: <i>Linda Lee / Mark Hong</i>
Date of Event: <i>3/26/11</i> PAC: <i>Interlake H.S.</i>	Contact Number: <i>425-772-8898 / 206-244-1261</i>
Description of Event: <i>Taiwanese Opera</i>	

Add Comments in this column or at bottom		HS	MS	JHS	SHS
<b>STAGE</b>					
FULL STAGE Or			(Y)	Y	Y
HALF STAGE Or	<i>(Half stage forward)</i>		Y	Y	Y
APRON ONLY	<i>(In front of Grand curtain - generally used for lectures)</i>		Y	SY	Y
Grand Curtain Set	<i>(Circle one of the following: A Down B. closed C. Down D. open E. Stage Frame)</i>				
Podium	<i>Identify which side of stage</i>		Y	Y	Y
Choir Risers			SY	SY	SY
Shells	<i>Associated Costs to public users</i>		N	SY	SY
Clouds	<i>Associated Costs to public users</i>		N	N	SY
<b>LIGHTING</b>					
House/Lecture	<i>Dividers and lamp light mat</i>		Y	Y	Y
Standard	<i>Can be operated by floor from panel or turned on at start of program only</i>		Y	Y	Y
Custom	<i>Requires Technician - Specific include info on spots &amp; gels etc.</i>		SY	(SY)	SY
<b>AUDIO</b>					
<i>Use of most all items below requires a technician</i>					
Choir Mic			2	0	2
Stage Monitor			(4)		4
Wireless Mic			(2)		2
Floor Mic			(4)		3
Directional Corded Mic			5	R	8
Communication Head-Sets			6		6
Projector <i>(preferably rear-proj)</i>	<i>EPSON PowerLite 8000N; User must bring in computer to project presentations</i>	Front	Front	Front	Rear
Projection Screen	<i>Permanently mounted in front of main curtains at all schools</i>		Y		Y
<b>USER PROVIDED COMPUTER</b>					
CD Player			Y	(Y)	Y
DVD Player			Y	(Y)	N
Assisted Listening Devices			N	Y	Y
Mic Stands				Y	Y
Music Stands	<i>Must be ordered in bulk (200 or more); for rental see app</i>		Y	Y	Y
Piano	<i>Uprights only; flat use fee of \$120.00 (tuning costs) to all except residing school</i>		SY	SY	SY
<b>OTHER</b>					
Locking Fly Rail	<i>Requires Technician</i>		Y		Y
"Green" Room	<i>List items needed, i.e., tables, chairs</i>		(Y)		Y
Ticket Booth			(Y)		Y
Coat Room			N	N	Y
Orchestra Pit	<i>Associated Cost: \$1000.00 for color floor covering</i>		N	SY	SY
Lobby			N	N	Y
Other Rooms Needed	<i>List other rooms being requested for use at the school</i>				

\*cannot accept MP3 formatted disks

**Additional Comments:** (please be as specific as possible, we will be using this to support your event)

*Wireless Mic - additional 4 are desirable.*