

PAC EQUIPMENT FORM; Directions for use (please read):

Complete this form: CIRCLE the boxes in the **ROW** of equipment needed within the **COLUMN** of the school being used. If available, a 'Y' will be indicated, associated costs are indicated with '\$Y'. If it is not available 'N' is indicated. A number indicates the general amount available at that school; *each theater, and the equipment within, are used daily for learning. At times the full number indicated is not available.*

Add special instructions on each line or at bottom in the comments section and turn in 30 days prior to program. Fax to 425-456-4584.

Name of Event: <u>The Most Wonderful Time</u>		Contact Name: <u>Daniel Keating</u>						
Date of Event: <u>12/11/2010</u>	PAC: <u>Sammamish</u>	Contact Number: <u>(206) 795-8798</u>						
Description of Event: <u>"The Most Wonderful Time" - 2010 MWS-ASY HOLIDAY SHOW</u>								
Add Comments in this column or at bottom ↓					IS	IHS	NHS	SHS
STAGE								
FULL STAGE Or			Y	Y	Y	Y		
HALF STAGE Or <u>YES</u>	(Mid-stage forward)		N	Y	Y	Y	(Y)	
APRON ONLY	(In front of Grand curtain- generally used for lectures)		Y	Y	Y	Y	Y	
Grand Curtain Set	Circle one of the following: 1)Down & closed 2)Down & open 3)Stage Framed							
Podium <u>YES</u>	Identify which side of stage <u>RIGHT</u>		Y	Y	Y	Y	(Y)	
Choir Risers *	Associated Costs & for public users only; Must be Ordered; 4 sections, 3 risers/20 students per section - no backs		\$Y	\$Y	\$Y	\$Y	\$Y	
Shells	Associated Costs to public users		N	\$Y	\$Y	\$Y	\$Y	
Clouds	Associated Costs to public users <u>YES</u>		N	N	\$Y	\$Y	(Y)	
LIGHTING								
House/Lecture	Audience and apron only lights only		Y	Y	Y	Y	Y	
Standard <u>YES</u>	Can be operated by User from panel		Y	Y	Y	Y	(Y)	
Custom	Requires Technician -- Specific; include info on spots & genie lift		\$Y	\$Y	\$Y	\$Y	\$Y	
AUDIO								
Use of most all items below requires a technician								
Choir Mic <u>YES (3)</u>			2	2	0	0	(2)	
Stage Monitor <u>YES (2)</u>			4	4	4	4	4	
Wireless Mic <u>YES (1)</u>			1	2	3	2	2	
Floor Mic			0	4	0	3	3	
Directional Corded Mic <u>YES (2) @ QUARTETS PWS (1) @ PODIUM</u>			5	8	8	8	8	
Communication Head-Sets <u>YES FOR STAGE MANAGER</u>			6	6	12	6	6	
Projector (permanently mounted)	User must bring in computer to project presentations/dvds		Front	Front	Front	Rear		
Projection Screen	Permanently mounted in front of main curtain at all schools		Y	Y	Y	Y	Y	
CD Player			Y*	Y*	Y	Y*	Y*	
DVD Player			Y	Y	N	N	N	
Assisted Listening Devices			N	Y	Y	Y	Y	
Mic Stands <u>YES (1)</u>			Y	Y	Y	Y	Y	
Music Stands	Must be Ordered - in bulk of 30; 60 total; for public users only		Y	Y	Y	Y	Y	
Piano <u>YES</u>	Uprights only; flat use fee of \$120.00 (tuning costs) to all except residing school		\$Y	\$Y	\$Y	\$Y	(Y)	
Other								
Locking Fly Rail	Requires Technician		N	Y	Y	Y	Y	
"Green" Room <u>YES</u>	List items needed, i.e., tables, chairs		Y	Y	Y	Y	Y	
Ticket Booth <u>YES</u>			N	Y	Y	Y	Y	
Coat Room <u>YES</u>			N	N	N	N	Y	
Orchestra Pit <u>NO</u>	Associated Cost Flat Fee of \$100.00 cover removal/installation		N	\$Y	\$Y	\$Y	\$Y	
Lobby			Y	N	N	N	Y	
Other Rooms Needed	List other rooms being used							

*cannot accepted MP3 formatted disks

Additional Comments: (please be as specific as possible, we will be using this to support your event)

* We will bring in our own risers.
We will be selling light concessions (like cookies, water & coffee) at intermission