Sammamish Performing Arts Center

Technical/Equipment Requirements:

Name if Group: Sammamish High School

Name of Event SHS Showcase   Event Date 1/4/2018

Contact Andi Tomlinson Email tomlinsona@bsd405.org phone X 7613

Day of Event Contact Name and Number (if different from above)
Andi Tomlinson / Scott Powers

Additional Rooms Used: (some rooms require approval and scheduling through the school)
□ Green Room □ Ticket Booth □Commons/Lobby □ Cafeteria □Other:_____

Expected Attendance ___400+___   Number of Performers MCs, Speakers, Principal

Event Description:

(PAC used 6pm – 7:00p)

Date	Time In (set-up)	House Opens	Event Start Time	Event End Time	Breakdown time
i.e. 4/5/2016	4:00pm	7:00pm	7:30pm	9:00pm	10:00pm
1/4/2018	6:00 pm	6:30pm	6:30pm	8:30pm	9:00pm

Stage/Scenery: □ Grand Drape Circle: Open or closed □ Center Traveler Circle: Open or Closed □ Cyc

□ **Podium/Lectern** Identify which side of stage R C L   ☑**Projection Screen** (front projection only)

☑**Projector:** Computer or dvd Player (user must provide computer, no MAC support)

□ **Bringing Set/Scenery Pieces:** description _____

□ **Flown Scenery*:** description _____

*May require additional staff depending on use

Audio: Indicate number needed. Number provided indicates how many available.

Microphones: ☑Wireless 2 (2) □Lapel 1 (___) □Wired 7 (___) □Floor/Boundary 4 (___)
□ Mic Stands 2 (___) Boom or straight   □Monitors   □CD Player   □ Headsets

Lighting: □ Lecture (apron only) ☑Standard (stage wash, can be operated by user)

□ **Custom** – Requires additional technician or user provided designer approved by the PAC Coordinator. Colored gels must be provided by the user.

□ **Spot light** – Requires additional technician or user provided operator approved by the PAC Coordinator/site supervisor.

Additional: These are available with an additional cost to public users

□ Music Stands 60 (___)   □ Choir Risers 5 (___)   □ Piano upright only   □ Shells   □ Clouds   □ Orchestra Pit
□ Folding Chairs (___)   □ Tables (___)   □ Band Risers (___)

Set-Up Diagram/Comments: (any additional needs i.e. chairs in green room, etc.)