

# Bellevue Performing Arts Center

## Technical/Equipment Requirements:

Name of Group: Backstage Dance Studio  
 Name of Event: Home Alone Event Date: 12/10/17  
 Contact: Darby Smith Email: darbyj74@hotmail.com Phone: 425-891-1942  
 Day of Event Contact Name and Number (if different from above)

**Additional Rooms Used:** (some rooms require approval and scheduling through the school)

Green Room  Ticket Booth  Commons/Lobby  Cafeteria  Other: \_\_\_\_\_

Expected Attendance: 500 x 2 shows Number of Performers: 150

Event Description: Winter Performing Arts Show

Date	Time In (set-up)	House Opens	Event Start Time	Event End Time	Breakdown time
i.e. 4/5/2016	4:00pm	7:00pm	7:30pm	9:00pm	10:00pm
<u>12/10/17</u>	<u>11:00 am</u>	<u>2:30pm</u>	<u>3:00pm</u>	<u>6:15pm</u>	<u>7:30pm</u>

**Stage/Scenery:**  Grand Drape <sup>both</sup> Circle: Open or closed  Center Traveler Circle:  Open or Closed  Cyc

Podium/Lectern Identify which side of stage R C L  Projection Screen (front projection only)

Projector: Computer or dvd Player (user must provide computer, no MAC support)

Bringing Set/Scenery Pieces: description front door, fake shrubs, chair, table

Flown Scenery\*: description ∅

\*May require additional staff depending on use

**Audio:** Indicate number needed. Number provided indicates how many available.

Microphones:  Wireless 4 (1)  Countryman/Lapel 4 (4)  Wired 15 (\_\_\_)

Mic Stands 8 (\_\_\_) Boom or straight  Monitors 2  CD Player  Connect ipod  Headsets 4 (2) se/sl

**Lighting:**  Lecture (apron only)  Standard (stage wash, can be operated by user)

Custom — Requires additional technician or user provided designer approved by the PAC Coordinator. Colored gels must be provided by the user.

Spot light — Requires additional technician or user provided operator approved by the PAC Coordinator/site supervisor.

*This could be fine for us - Who do I talk to for specifics?*

**Additional:** These are available with an additional cost to public users

Music Stands 60 (\_\_\_)  Choir Risers 4 (\_\_\_)  Band Risers (\_\_\_)  Piano upright only  Shell Clouds

Orchestra Pit  Folding Chairs (\_\_\_)  Tables (\_\_\_)

**Set-Up Diagram/Comments:** (any additional needs i.e. chairs in green room, etc.)

*chairs/tables in green room for performers use - waiting area*