

Sammamish Performing Arts Center

Technical/Equipment Requirements:

Name of Group: SHS Admin / Counseling
 Name of Event: 10-12th Grade Registration Event Date: 3/8/17
 Contact: _____ Email: _____ Phone: Weds

Day of Event Contact Name and Number (if different from above)
Tom O'Connor x 7607

Additional Rooms Used: (some rooms require approval and scheduling through the school)
 Green Room Ticket Booth Commons/Lobby Cafeteria Other: Atrium
 Expected Attendance: 100 Number of Performers: 100

Event Description:

Date	Time In (set-up)	House Opens	Event Start Time	Event End Time	Breakdown time
i.e. 4/5/2016	4:00pm	7:00pm	7:30pm	9:00pm	10:00pm
<u>3/8/17</u>			<u>6:30</u>	<u>8:30</u>	

Stage/Scenery: Grand Drape Circle: Open or closed Center Traveler Circle: Open or Closed Cyc
 Podium/Lectern Identify which side of stage R C L Projection Screen (front projection only)
 Projector: Computer or dvd Player (user must provide computer, no MAC support)
 Bringing Set/Scenery Pieces: description _____
 Flown Scenery*: description _____
**May require additional staff depending on use*

Audio: Indicate number needed. Number provided indicates how many available.
 Microphones: Wireless 2 Lapel 1 () Wired 7 () Floor/Boundary 4 ()
 Mic Stands 2 () Boom or straight Monitors CD Player Headsets

Lighting: Lecture (apron only) Standard (stage wash, can be operated by user)
 Custom -- Requires additional technician or user provided designer approved by the PAC Coordinator. ~~(Colored gels must be provided by the user)~~
 Spot light -- Requires additional technician or user provided operator approved by the PAC Coordinator/site supervisor.

Additional: These are available with an additional cost to public users
 Music Stands 60 () Choir Risers 5 () Piano upright only Shells Clouds Orchestra Pit
 Folding Chairs () Tables () Band Risers ()

Set-Up Diagram/Comments: (any additional needs i.e. chairs in green room, etc.)