

Interlake Internal Building Use

Today's Date

1/30

Date of Activity

2/12

Time Requested

Arrive

5:30

Day of Week

am/pm

to

am/pm

Event

6:30

am/pm

to

8:30

am/pm

Nature of Activity

Girls Basketball Banquet

Number of participants

100

Will there be food served?

yes

Activity Advisor

Marcum

Contact number

x 7217

Interlake Rental Areas

Bleachers out

☐ Library

☐ Main Gym



☒ Commons (setup map below)

☐ Outside Gym



☐ Theater (fill out district form)

☐ Upper Gym



☐ Career Center

☐ Classroom(s) – please list here (or attach map)

#

#

#

#

Indicate setup here:

☒ Tables



☒ Chairs



☐ You agree to return facility and equipment to original order.

☐ PA System

☐ Custodial fees will be paid by your club/organization

☐ Mic

☐ You agree to return facility and equipment to original order.

☐ Overhead Projector

☐ Screen

2 long double
15 round tables, 4 banquet tables for
food in back, podium w/ microphone
like banquets in the past

S. Marcum

Advisor Signature

Tony Howe

Building Use Coordinator Signature



